Out-of-District Students Interested in Walnut Hills or Dater High Schools

Testing

All students (in district and out of district) interested in the Special College Preparatory Program (SCPP) offered at Walnut Hills and Dater high schools must take and pass the SCPP entrance examination.

Testing is available for out-of-district students once a month on Saturdays October through February. It is highly recommended that out-of-district students take the SCPP exam for the first time in either October or November so they have opportunities to retest in January or February, if necessary, and to ensure they can take advantage of shadowing (visiting) opportunities in the fall. All out-of-district students must pass one of the SCPP exams administered between October and February to be eligible for the Open Enrollment application in April.

For questions regarding school curricula, academic programs, athletics, extracurricular activities, shadowing and school visit opportunities, and specific registration information, please contact:

- Walnut Hills High School, (513) 363-8400 or visit www.walnuthillseagles.com
- Dater High School, (513) 363-7200, or visit http://daterhighschool.cps-k12.org

For questions regarding the SCPP entrance exam or to schedule your child for the exam, contact the Cincinnati Public Schools Testing Office, (513) 363-0186.

Interdistrict Open Enrollment Application and Deadlines

Cincinnati Public Schools’ Interdistrict Open Enrollment online application period for the upcoming school year is May 1-31. Additional requirements, such as successful completion of auditions or entrance exams are required for acceptance into several CPS schools. Open Enrollment applications are selected through an online lottery process. Families are notified in July of decline or acceptance of Open Enrollment admission.

Information on Interdistrict Open Enrollment: http://www.cps-k12.org/schools/enroll/open-enrollment or contact CPS’ Customer Help Center, (513) 363-0123.
Frequently Asked Questions

1. **How do I schedule my child to take the SCPP exam?**
   
a. In order to assure space, personnel and materials, students **must register** in advance to take the SCPP exam. Appointments are made by calling the CPS Testing Office, (513) 363-0186, the month prior to the scheduled exam, and must be made **no later** than the Tuesday of the week before the exam. For example, a parent interested in a child taking the SCPP exam on Saturday, Oct. 1, 2016, may call to make an appointment September 1-20.

b. Out-of-District students taking the SCPP examination must pay a $50 fee prior to testing. It will be due **no later** than the Friday before the week of the scheduled test.
   
i. For example, a student scheduled for the Saturday, Oct. 1, 2016, test must pay the fee no later than Friday, Sept. 23, 2016.
   
ii. Payment can be made only with cash, money orders, or certified/cashier’s checks. Personal checks are not accepted.

iii. Parents may mail the fee to:

Cincinnati Public Schools
Attn: Budget Office
P.O. Box 5384
Cincinnati, OH 45201-5384

When mailing the payment, **include the student’s name, that the payment is for the SCPP exam, and the date of the scheduled exam.**

iv. Parents also may pay the fee in person at the CPS Accounts Receivable department, located in the CPS Education Center, 2651 Burnet Ave, Cincinnati, OH, 45219. Parents paying in person must pay with exact cash (no change given), or money orders and certified/cashier’s checks.

Accounts Payable office hours: Monday through Friday, 9 a.m. - 3:30 p.m.

v. **If payment is not made in time, may my child still test?** Spaces are only reserved for students who have submitted payment by the end-of-business on the due date. If more time is needed, the testing office may be able to reschedule your child to another testing date. Please call the Testing Office, (513) 363-0186, to determine if another date is available.

vi. **If my child is retesting, does the fee need to be paid again?** No, the fee is only for first-time testing in a school year. There is no fee for retests in the same school year. If your child does not pass the examination the first year and takes the exam the next school year, there would be another fee required.

c. If you are interested in having your child shadow (visit) at a SCPP school, it is highly recommended that you schedule your child to take the exam early in the fall. As soon as an appointment has been made for your child to test, you may contact Walnut Hills or Dater high schools to sign up for shadowing.
2. My child has an IEP or 504 plan in place. Will my student receive accommodations?

Yes, students with active, non-expired IEP or 504 plans will receive the accommodations for testing identified in the plan. However, in order to ensure that the accommodations are provided in accordance with student needs, the IEP or 504 must be submitted by the parent at least two weeks prior to the examination. When making the appointment for the examination, the parent must note that the child will need accommodations. IEP/504 plans will not be accepted if they are expired or are submitted after the stated deadline confirmed at the time of the appointment.

3. How long does it take to receive test results? May I call to get my results?

Examination results take about 4-6 weeks and are sent to parents by mail. If results are not received after six weeks, you may contact the Testing Office, (513) 363-0186, to be issued another copy.

4. I am interested in shadowing opportunities at Walnut Hills or Dater high schools. How do I sign my child up?

To be allowed to shadow (visit) at Walnut Hills, your child must either have passed the SCPP exam or be scheduled to take the SCPP examination. Test results do not have to be received in order to register for shadowing. Shadowing registration opens on October 1, and spaces are limited. It is highly recommended that parents schedule their child to test in October or November, then contact Walnut Hills or Dater high schools as soon as the testing appointment has been made to register for shadowing.

For more information about shadowing opportunities at Walnut Hills, call (513) 363-8698. For information on shadowing opportunities at Dater, call (513) 363-7200.

5. My child lives outside of the CPS school district boundaries, took the exam in January and did not pass. Is my student eligible to retest?

SCPP Retesting policy requires students to wait 60 days between tests. Students testing for the first time in January or February may not retest in the same school year. Students could test next year, and upon passing, complete the Interdistrict Open Enrollment application process to be considered for the following school year. The Testing Office recommends that students test early in the season, so that they do have the opportunity to retest in the same school year.
6. **My mailing address says Cincinnati; am I considered to be in district for CPS?**

   The Cincinnati Public Schools’ district boundaries do not align perfectly with the City of Cincinnati’s boundaries or with Post Office mailing designations. You must verify that your individual address lies within CPS’ boundaries.

   To determine whether you live within CPS’ boundaries, you may
   - Contact the CPS Testing Office, (513) 363-0186
   - Contact the CPS Customer Help Office, (513) 363-0123
   - Search for your address on the Hamilton County Auditor’s website: [http://www.hamiltoncountyauditor.org](http://www.hamiltoncountyauditor.org)
   - Search CPS’ website (www.cps-k12.org), School Assignment Tool: [http://slg.cps-k12.org/slg/school_lookup.aspx](http://slg.cps-k12.org/slg/school_lookup.aspx)

7. **I am a resident of Ohio, but do not live within the CPS district. Under the Interdistrict Open Enrollment policy, would I pay tuition to have my child attend a CPS school?**

   No, tuition is not assessed for students who are Ohio residents but not residents of the Cincinnati Public Schools district and receive a seat via the Interdistrict Open Enrollment application process.

8. **I am a resident of Ohio and reside outside of the CPS boundaries. May I pay tuition instead of participating in the Interdistrict Open Enrollment applications process to increase my child’s chances to receive a seat at a CPS school?**

   No, all students residing outside of the CPS boundaries must participate in the Interdistrict Open Enrollment application process. Tuition is not required from Ohio residents who are granted a CPS seat via the Open Enrollment process.

9. **I am a Kentucky resident; may my child attend Walnut Hills or Dater high schools?**

   Yes, Walnut Hills and Dater accepts students from Kentucky. However, all applicants must participate in the Interdistrict Open Enrollment application process online and be awarded a seat through that process. Non-Ohio residents must pay tuition to attend Cincinnati Public Schools.

10. **Who determines the tuition rate to attend Cincinnati Public Schools?**

    Tuition rates are determined by the Ohio Department of Education.