



Cincinnati Public Schools District Family Engagement Plan 2018 - 2020

Board of Education Goal No. 1: Great Communities – Cultivate a robust network of engaged parent, community and other stakeholders that work together to build safe, vibrant schools at the center of safe, vibrant communities.

Board Policy No. 9140 - Parent/Family Engagement

Plan built on six standards from the National PTA

Standard	Strategy	Timeline	Resources Needed	Responsible Party	Evaluation
1. Welcoming all families into the school community	Building / Central Office staff will greet each guest personally upon arrival	Ongoing	Customer Service / Cultural Sensitivity Training	Human Resources, Office of Communications / Engagement and Principal	Title I Parent Survey, School Climate Surveys and Feedback from Listening Box
	School buildings will display a prominent "Welcome Sign"	Ongoing	Title I Funds and Parent Organization	Resource Coordinator and School Community Coordinator	Title I Parent Survey and School Climate Surveys
	School buildings will display student work throughout the main hallways	Ongoing and updated throughout the school year	Student Work Samples	Teachers and Principal	Title I Parent Survey and School Climate Surveys
	Families will receive a welcome packet translated into their primary language	Upon enrollment	Translation and Copy Clicks	Resource Coordinator, School Community Coordinator and Front Office Staff	Title I Parent Survey and School Climate Surveys
	Schools will host "New Family Orientation"	As needed	Planning and Copy Clicks	ILT, Parent Organization President and Principal	Title I Parent Survey and School Climate Survey
	Student Ambassadors will serve as greeters	As needed throughout school year	Student Leaders	Resource Coordinator	Title I Parent Survey and School Climate Survey



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2. Communicating effectively	Families will receive a Welcome Packet translated (Packet should include: district parent calendar, school policies, expectations, building staff directory, Parent Organization meeting schedule and invite)	Upon enrollment	Family Friendly Materials, Translation, Printing and Distribution Cost	Resource Coordinator, School Community Coordinator, Front Office Staff, ELL Dept. and Principal	Title I Parent Survey and School Community Coordinator
	Families will be connected to Project Connect staff	As needed	McKinney Vento Online Safe Schools Training and Front Office All Staff Training	Project Connect / Principal	Title I Parent Survey and School Climate Survey
	Each school will create and maintain a "Listening Box" that is centrally located	Ongoing / Responses to be followed up on within thirty days	Art Materials	Local School Decision Making Committee, Parent Organization, Front Office Staff and Principal	Title I Parent Survey and School Climate Survey
	Local School Decision Making Committee (LSDMC) minutes will be distributed throughout school community	Monthly	Emailed to schoolwide parent and community contact list and hard copy on display in Parent Room / Center / Corner	Local School Decision Making Committee, Parent Organization and Principal	Title I Parent Survey and School Climate Survey
	Families will receive regular contact from teachers or grade level team regarding student progress (Schoology, phone call, email or text)	Weekly	Planning time	Teacher	PowerSchool / Schoology Parent Usage Report
	PowerSchool and Schoology will be updated regularly	Weekly	Planning Time	Teacher	Title I Parent Survey / School Climate Survey



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	Provide translators to welcome and assist families during school activities	As needed	Outreach to ELL Department and Partner Agencies	Resource Coordinator and School Community Coordinator	Title I Parent Survey / School Climate Survey
	School Messenger calls to families will be translated	As needed	Outreach to ELL Department and Partner Agencies	Principal	Title I Parent Survey / School Climate Survey
	Schools will utilize multiple resources to communicate with families (School Messenger, PowerSchool, Schoology text, email, district app, social media, etc.)	Ongoing	Planning Time	Principal	Title I Parent Survey / School Climate Survey



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<p>3. Supporting student success</p>	<p>Schools will provide parent / family professional development opportunities</p> <p>Examples may include:</p> <ul style="list-style-type: none"> • Parenting Classes • Social/ Emotional Health and Wellness • Parent Leadership • Anti-Bullying • School Safety • PowerSchool Schoology • My Tomorrow • College and Career Pathways • 3Es – Enrolled, Enlisted and Employed • Preparing Students for Life • Supporting Students with Disabilities • How to Support Student Work at Home • How to Support Students With Assessments • Local School Decision Making Committee (LSDMC) Training 	<p>Quarterly – can be offered as a webinar, live stream, etc.</p>	<p>Title I funding and Community Partnerships</p> <p>District will provide quarterly Parent Professional Development Sessions</p>	<p>Principal, Instructional Leadership Team, Resource Coordinator, School Community Coordinator and Parent Organization</p> <p>Office of Communications and Engagement</p>	<p>Agendas / Sign-In Sheets / Webinar Analytics</p>
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	<p>Schools will host curriculum-based learning opportunities for parents and families (English Language Arts, Math, Social Studies, Science, Arts and Critical Transitions)</p>	<p>Monthly</p>	<p>Title I Funding and Community Partnerships</p>	<p>Curriculum Chair, Instructional Leadership Team, Parent Teacher Organization and Principal</p>	<p>Title I Parent Survey / School Climate Survey</p>
	<p>Homework assignments will encourage student / family academic interactions</p>	<p>Monthly</p>	<p>Planning Time</p>	<p>Curriculum Chairs, Teachers and Principal</p>	<p>Title I Parent Survey / School Climate Survey</p>
	<p>Reading assistance for parents/ guardians will be available</p>	<p>As needed</p>	<p>None</p>	<p>Resource Coordinator, School Community Coordinator and Front Office Staff</p>	<p>Title I Parent Survey / School Climate Survey</p>



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<p>4. Speaking up for every child</p>	<p>Parent Organizations will be established at every school</p> <p>Parent Organization Report will be standing agenda item on Local School Decision Making Committee (LSDMC) Agenda</p> <p>Parent membership on Local School Decision Making Committee meets board policy</p>	<p>Regular meetings with elections as needed</p> <p>Monthly</p> <p>Parent organization nominates parent representatives annually or as needed</p>	<p>District Parent Organization Training / Meeting Space</p> <p>LSDMC Meeting Schedule</p> <p>Annual District LSDMC Training / Manual</p>	<p>Principal</p> <p>Local School Decision Making Committee Chair, Parent Organization President and Principal</p> <p>Local School Decision Making Committee Chair and Principal</p>	<p>Parent Organization Roster, Agendas, Minutes, Title I Parent Survey and School Climate survey</p> <p>Local School Decision Making Committee Agendas / Minutes</p> <p>LSDMC Standards Rating Sheet, Training Sign In Sheet</p>
<p>5. Sharing power</p>	<p>Families will be advised of school and district governance structure</p> <p>Families will have the opportunity to provide input into the decision making process</p>	<p>Upon enrollment</p> <p>Ongoing</p>	<p>Copies to be included in Welcome Packet</p> <p>Culture that promotes shared decision making</p>	<p>Resource Coordinator and School Community Coordinator</p> <p>Principal</p>	<p>Title I Parent Survey / School Climate Survey</p> <p>Title I Parent Survey / School Climate Survey LSDMC Agenda and Minutes / Parent Organization Agendas / Minutes</p>
<p>6. Collaborating with community</p>	<p>Students and families will be connected to service learning projects in the community</p> <p>Schools will ensure that families have resources to be involved in their children's education</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>Develop and Maintain Needed and Effective Partnerships</p> <p>Develop and Maintain Needed and Effective Partnerships</p>	<p>Resource Coordinator, School Community Coordinator and LSDMC</p> <p>Resource Coordinator, School Community Coordinator and LSDMC</p>	<p>Memorandum of Understandings and LSDMC Annual Assessment of Partner Services</p> <p>Memorandum of Understandings and LSDMC Annual Assessment of Partner Services</p>



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Committee Members:

Marlena Brookfield – Dater High School Parent Leader

Brandy Davis – Parker Woods Montessori School Parent Leader

Sandra Estrada – North Avondale Montessori School and Clark Montessori High School Parent Leader

Robert Myers – Rees E. Price Academy Resource Coordinator

Josie Evans Phillips - Director of Diversity and Inclusion, University of Cincinnati CECH

Tia Rochelle – Hartwell School Parent Leader

Rolonda Smith – Family and Community Engagement Coordinator, Cincinnati Public Schools