

**BOARD OF EDUCATION  
CINCINNATI, OHIO**

**PROCEEDINGS**

**BUSINESS MEETING**

**Remote Video Conferencing by BlueJeans**

**November 23, 2020**

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**REGULAR MEETING**

The Board of Education of the City School District of the City of Cincinnati, Ohio, met pursuant to its calendar of meetings using Remote Video Conferencing by BlueJeans, Monday, November 23, 2020 at 6:35 p.m., President Jones in the chair. The pledge to the flag was led by Member Lindy.

**ROLL CALL**

Present: Members Bates, Bolton, Bowers, Lindy, Messer, Moroski, President Jones (7)

Absent: None

Superintendent Catherine L. Mitchell was present.

**48 HOUR WAIVER TO REVISE THE AGENDA TO ADD A RESOLUTION SUPPORTING OHIO SENATE BILL 358  
EXTENDING RELIEF TO SCHOOL DISTRICTS IN RESPONSE TO COVID-19**

Mr. Moroski moved and Mr. Messer seconded the motion to the 48 Hour Waiver to Revise the Agenda to add A Resolution Supporting Ohio Senate Bill 358 Extending Relief to School Districts in Response to Covid-19 be approved.

Ayes: Members Bates, Bolton, Bowers, Lindy, Messer, Moroski, President Jones (7)

Noes: None

President Jones declared the motion carried.

**MINUTES APPROVED**

Mrs. Bates moved and Mr. Bowers second that the minutes of the following meetings be approved without reading, copies of said minutes having been distributed to members and made available to the public and news media on November 24, 2020.

Special Public Meeting – November 10, 2020

Special Meeting – November 16, 2020

Business Meeting – November 16, 2020

Passed viva voce.

President Jones declared the motion carried.

**REVISED****REPORT OF THE AUDIT COMMITTEE**

The Audit Committee met on Wednesday, October 21, at 4:30 PM via the Blue Jeans Video Conferencing Tool.

**ATTENDEES****Audit Committee Members**

Chatika Britton; Jennifer Couser; Christine Fisher; David Foote; Elizabeth Gutridge; Tim Heldman; Daniel E. Holthaus; Carol Mitchell-Lawrence; Clarice Warner

**Administration**

Jennifer Wagner, CFO/Treasurer; Lauren Roberts, Director of Internal Audit; Kevin Ashley, Director of Financial Reporting; Carrie Bunger, Director of Positive School Culture and Safety; Susan Bunte, Assistant Superintendent; Paul McDole, Director of Human Resources; Keith Grace, Benefits Manager; Isaac Karn, Internal Audit Staff; Colin Twarek, Business System Analyst, Human Resources

**Finance Committee**

Ben Lindy

**Welcome and Member Reappointment Discussion**

Tim Heldman, Audit Committee Chairperson, welcomed everyone to the meeting and reported that Audit Committee members Jennifer Couser, Christine Fisher, Carol Mitchell-Lawrence, and Clarice Warner's three-year terms expire December 31, 2020.

The four members accepted the Audit Committee's invitation to serve for another three-year term beginning January 1, 2021 through December 31, ~~2021~~2023.

Mr. Heldman stated that member Fisher works for a vendor of the District and that it is his opinion that it would not be a conflict of interest for her to continue service on the Audit Committee. Ms. Fisher will disclose this relationship in her annual conflict of interest form and will abstain from any discussion relating to her employer should it ever arise.

**ACTION:** Audit Committee Vice Chairperson Daniel Holthaus made a motion to approve the four reappointments for terms beginning January 1, 2021 through December 31, ~~2021~~2023. Audit Committee member Chatika Britton seconded the motion.

The Committee agreed with the appointments, thus recommending them to the Finance Committee for discussion at their November 19, 2020, 1:30 p.m. Committee meeting.

The Finance Committee will then recommend the reappointments to the Board for approval at their November 23, 2020, Regular Business meeting.

**ODE Attendance Requirements in Distance and Blended Learning Models**

Dr. Carrie Bunger updated the Committee on the Ohio Department of Education's mandate that all districts report attendance hourly to the State.

She informed the group during her presentation that this is a shift from Spring 2020 when ODE stated that all students were to be marked present with no truancy penalties due to statewide closures.

She stated that State funding for traditional public schools is not based upon student attendance or participation for 2020-21; however, tracking attendance has value for monitoring and supporting student access and exposure to engaging teaching and learning opportunities.

**REPORT OF THE AUDIT COMMITTEE**  
(cont.)

**ODE Attendance Requirements in Distance and Blended Learning Models** (cont.)

Dr. Bungler discussed the following with the Committee. *A detailed copy of the below report is available upon request and in the Board Office.*

- Blended Learning Attendance: Teachers are to record attendance in Powerschool
- The importance of taking attendance consistently
  - Learning Environment
  - At-Home / Teacher-Led Learning
  - In-Person / On Campus Learning
  - At-Home / Student Led Learning
- Excused versus Unexcused Absences
- New Attendance Codes
- Students Attending School Remotely
  - Parents Submitting Distance Learning Commitment Form
- Parent Communication with the School
- Considerations for Students in Specialized Classrooms
- Resources for Attendance Reporting
- Additional Support for Teachers

Ms. Roberts reminded the Committee that this conversation related to the comments from the last Audit Committee meeting regarding distance learning. It also relates to the follow up work being done by the Internal Audit team regarding online learning compliance. The Internal Audit team met with Dr. Bungler, General Counsel, and the EMIS team to gain an understanding of the additional ODE requirements associated with remote or blended learning environments, as well as the potential financial impact of attendance. As Dr. Bungler discussed, while attendance does not have a direct impact on state funding, it does impact other important areas like the state report card. Ms. Roberts expressed her hope that the presentation is informational and requested the perspective and feedback of the Committee regarding additional risk considerations.

Audit Committee member Christine Fisher asked about the plan for tracking the attendance and engagement for students who decide to stay in distance learning with their home schools. Assistant Superintendent Susan Bunte described the process in place to successfully monitor the attendance and engagement of those students.

**Status of Benefits Audit Recommendations**

Paul McDole, Director of Human Resources, Keith Grace, Benefits Manager, and Colin Twarek, Business System Analyst, updated the Committee on the status of the following recommendations that are in progress.

The following memo below from Human Resource outlines the current status of the projects.



**REPORT OF THE AUDIT COMMITTEE**  
(cont.)

**Recommendation 7:** Establish a review process over the enrollment of COBRA individuals and require all COBRA individuals to be set-up in the BusinessPlus AR module.

**Status of project:** In progress

**Review status:** Biweekly

Documents: The COBRA invoice process has been set up. We are in the process of having invoices approved to be mailed out.

**Recommendation 8:** Establish a process to timely identify instances where the cost of benefits for any employee exceeds their total paycheck

**Status of project:** In progress

**Review status:** Biweekly

Document: A MACRO has been developed that identifies employees who enter a leave without pay status.

**Recommendation 9:** Establish a process to review and monitor employee sick leave used to timely identify individuals potentially on leave of absence or FMLA.

**Status of project:** In progress

**Review status:** Biweekly

Document: A MACRO has been developed that identifies employees who enter a leave without pay status.

**Recommendation 10:** Establish and formalize a process over home billing individuals and require all home billing individuals to be set-up in the AR module.

**Status of project:** In progress

**Review status:** Biweekly

Documents: The COBRA invoice process has been set up. We are in the process of having invoices approved to be mailed out.

Mr. McDole reported that the information will put on the Benefits Dashboard in order to review and track data on Human Resource processes as well as produce various reports.

Mr. McDole informed the group that he is working with Internal Audit to identify a consultant with experience in benefits to assist the Benefits Department with addressing the audit findings.

**Audit Status Report**

Ms. Roberts provided an update regarding the status of the following Internal Audit projects from the Fiscal Year 2021 Internal Audit Plan.

**Advisory – In Progress**

**COVID-19 School Site Walkthroughs – In progress**

Internal Audit (IA) team worked with district leadership to create and complete safety walkthroughs for all 65 CPS buildings in August. IA analyzed trends in the data collected through the first round of walkthroughs, safety hotline reports, and online daily staff safety reports. The results were reported to Chief Strategy Officer, Sarah Trimble-Oliver, and additional follow up was performed by the Quality Improvement Manager. IA recommended a second round of school visits, which were performed by the IA team on October 1 and 2, 2020. IA will continue to partner with District leadership to perform additional analysis and school walkthroughs as necessary.

**Grants Financial Management and Internal Controls – In progress**

Internal Audit completed the preliminary project planning meetings with the Grants Department. The Grants Department is currently developing a project plan and will assign the review of internal controls to IA. More information regarding the timing of this work will be shared once the Grants team's project plan is available.

**REPORT OF THE AUDIT COMMITTEE**  
(cont.)

**District Strategic Plan Support – In progress**

IA is providing consulting services to management regarding the following Plattenburg Management Letter items:

**Licensure Verification Process:**

IA has completed walkthrough meetings to gain an understanding of the current Ohio Department of Education license verification process which occurs before each payroll run. Audit testing procedures are currently being executed to gauge the effectiveness of the current process. IA is partnering with management to explore potential process improvements, including utilizing the licensure reporting functions of the existing Bonefish software.

**Contractor vs Employee Determination:**

A management team has been formed to address and remediate the items noted in the Management Letter. IA joined the team's kickoff meeting to discuss current processes, and upon request, will continue to serve as consultants.

Assurance – In Progress

**Continuous Auditing – In progress**

IA is partnering with BDO to develop a data analytics and continuous auditing program. Development and implementation will be a multiyear project. IA and BDO held numerous meetings with the District's technology and financial system directors to develop a plan that integrates the audit analytics system into our existing network and data framework.

Follow – UP

**Online Learning Compliance – In progress**

IA met with Eric Rozier, Principal of Cincinnati Digital Academy and Virtual High School to discuss the implementation status of the recommendations from the fiscal year 2019 audit report (which are noted in the final section of this document). IA offered assistance regarding potential data analysis or process review if needed.

IA is expanding the scope beyond the original audit recommendations to include the review of the processes relating to distance and blended learning models. The October Audit Committee presentation from Dr. Carrie Bunger will inform the Committee of the current processes in place and may lead to potential action steps for the IA team.

Potential Carryover Projects

**Transportation Follow-Up – In progress**

After meeting with Loren Johnson, Director of Transportation, to discuss the implementation status of past audit recommendations, IA and Transportation agreed upon conducting follow-up testing beginning in November to address past and current district concerns or shortcomings.

**Payroll Follow-Up – On hold**

Although this follow-up project is on hold, IA will integrate aspects of payroll testing into the data analytics to ensure coverage in this area.

Internal Audit Development and Advancement

**Documentation of Internal Audit Procedures – In progress**

In partnership with BDO, Internal Audit has completed a draft of the procedural manual and will continue to expand the documentation of the specific requirements set forth in The Institute of Internal Auditors (IIA) professional auditing standards. The Internal Audit Department will utilize the manual to further develop the department's capabilities and ensure the highest quality audit work.

**Departmental Staffing Expansion – On hold**

Hiring for the Internal Audit Supervisor position remains paused and IA is awaiting approval to reopen the position.

**Professional Development – Ongoing**

IA team continues to keep up with virtual trainings and webinars while most in person trainings are on hold.

**REPORT OF THE AUDIT COMMITTEE**  
(cont.)

**External Audits**

Lauren Roberts, Internal Audit Director, shared with the Audit Committee each of the following external audit and review engagements that have come to her attention since the last Audit Committee meeting. Management shares the status of external engagements with Internal Audit to ensure accurate and timely communication to the Audit Committee.

- Ohio Auditor of State (OAS):
  - Financial Audit; Period of 7/1/2019 – 6/30/2020
  - National Webcheck Agency Audit; Period of 7/1/2019 – 6/30/2020
- Ohio Department of Education (ODE):
  - Head Start Monitoring; Period of 7/1/2019 – 6/30/2020\*
    - Will be reviewing programmatic and fiscal requirements for compliance with federal regulations. \*Will begin November 4, 2020

No additional audits/reviews have been completed since the August 26, 2020, status report.

**Implement Status of Past Internal Audit Recommendations**

Isaac Karn, Internal Audit Staff, summarized the status of the below recommendations that help guide the Administration, Audit Committee, and Board of Education as to which areas may need additional attention or resources. Of the 108 recommendations made by the Internal Audit Department during fiscal years 2017-2020, 60 recommendations (55%) have been completed and 41 recommendations (38%) are in progress. Internal Audit engagements highlighted in green indicate projects where all recommendations have been reported as complete.

Internal Audit Report	# of Recommendations	Complete	In Progress	Not Yet Addressed
<i>Fiscal Year 2020</i>				
Network Assessment	15	4	4	7
Benefits	10	0	10	0
<i>Fiscal Year 2019</i>				
Transportation Expenditures	7	0	7	0
Online School Compliance	6	4	2	0
Strategic Project	9	9	0	0
<i>Fiscal Year 2018</i>				
Data & Access Security	7	7	0	0
Charter Funding Follow-Up**	6	6	0	0
Procurement Cards	18	14	4	0
<i>Fiscal Year 2017</i>				
Payroll	6	5	1	0
Voucher Funding	5	5	0	0
SunGard Conversion	9	9	0	0
<b>Total</b>	<b>108</b>	<b>60</b>	<b>41</b>	<b>7</b>

\*The status of each recommendation was reported to Internal Audit by the process owner. Internal Audit reviewed management status responses for reasonableness but full follow-up procedures were not executed for the purposes of this report.

\*\*The original 15 recommendations from the Charter Funding report (released March 28, 2017) were converted into the 6 recommendations in the Charter Funding Follow-Up report (released April 24, 2018).



**REPORT OF THE AUDIT COMMITTEE**

(cont.)

**August and September Financial Updates**

Treasurer Wagner and Kevin Ashley, Director of Financial Reporting, shared in updating the Committee on the following financial areas.

**September 30, 2020 Financial View** (Kevin Ashley)

- CPS General Fund – Revenues and Expenditures – September 30, 2020
- CPS General Fund – Cash and Encumbrances – September 30, 2020
- State and Federal Grants – September 2020 (FY21)
- Grants Reporting (New Templates)
- FY20 Financial Audit Process

**Back to School (Treasurer Wagner)**

- Remote Learning
- Safety Measures and Protocols
- Transportation
- Meals
- Community Measures

**FY21 Budget**

- Budget Current Status – \$644M
- Closing the Gap
- CPS Staffing Changes (Teaching Allocation Committee (TAC))
- **Next Steps**
  - Budget Staffing Committee Process:
    - Align Staff to actual enrollment (Oct 28, 29, 30)
  - Election Day- Nov 3rd
    - No immediate impact on current year budget
    - Could influence current reduction decisions
- PLT Develop Recommendations to Close the “final gap”
- Budget Update- Nov 4th
- Budget Approval and Five Year Forecast – Nov 16th

A copy of the full presentation is available upon request and in the Board office.

The Audit Committee will meet on Thursday, December 17, 2020, 4:30 PM.

The meeting Adjourned at 6:09 PM.

**Audit Committee**

Tim Heldman, Chair  
Chatika Britton  
Jennifer Couser  
Jim Crosset, *absent*  
Christine Fisher  
David Foote  
Elizabeth Gutridge  
Daniel E. Holthaus  
Carol Mitchell-Lawrence  
Clarice Warner  
Eve Bolton (Finance Committee, Chair), *absent*  
Melanie Bates (Finance Committee), *absent*  
Ben Lindy (Finance Committee)

**Staff Liaisons**

Jennifer Wagner, CFO/Treasurer  
Lauren Roberts, CPA, CFE, Director of Internal Audit

**REPORT OF THE AUDIT COMMITTEE**  
(cont.)

Ms. Bolton moved that the Report of the Audit Committee be accepted.

Passed viva voce.

President Jones declared the motion carried.

**PRESENTATIONS**

1. Five-Year Forecast – Jennifer Wagner, Treasurer/CFO
2. FY2021 General Fund Operating Budget – Jennifer Wagner, Treasurer/CFO
3. Student Projections – Krista Boyle, Chief Communication and Engagement Officer
4. Safety Planning Update – Sarah Trimble-Oliver, Chief Strategy Officer

**ANNOUNCEMENTS/HEARING OF THE PUBLIC**

Kudos to:

1. Member Bowers – Shauna Murphy, Assistant Superintendent and her team - regarding the CPP information session on Facebook Live last week. It was a very informative collaboration with different schools that was well attended.
2. Member Lindy – Jennifer M. Wagner, Treasurer and her team – for all your hard work on the budget.
3. Member Lindy – Laura Mitchell, Superintendent – for your response engaging young people of color and African American young people around the police issue and to your response to our speakers tonight.

The following persons addressed the Board regarding the topics indicated:

- |                         |  |
|-------------------------|--|
| 1. Jason Munzel         | Cincinnati Police Department/School Resource Officers removal from CPS schools |
| 2. Liam O'Shayhnessy    | Cincinnati Police Department/School Resource Officers removal from CPS schools |
| 3. Christopher Muldrow  | Midterm grades   |
| 4. Alice Flanders       | Cincinnati Police Department/School Resource Officers removal from CPS schools |
| 5. Taylor Jackey        | Cincinnati Police Department/School Resource Officers removal from CPS schools |
| 6. Faith Gingrich-Goetz | Cincinnati Police Department/School Resource Officers removal from CPS schools |
| 7. Owen Derico          | Cincinnati Police Department/School Resource Officers removal from CPS schools |
| 8. Megan Graeler        | Cincinnati Police Department/School Resource Officers removal from CPS schools |
| 9. Eliza O'Keefe        | Cincinnati Police Department/School Resource Officers removal from CPS schools |
| 10. Yousuf Munir        | Cincinnati Police Department/School Resource Officers removal from CPS schools |

**BOARD MATTERS**

1. Continued Review of Anti-Racism Policy

**A RESOLUTION APPROVING THE FIVE-YEAR FORECAST**

**WHEREAS**, all Ohio Public School Districts are required to file two General Fund, Five Year Forecasts per year (November and May) and;

**WHEREAS**, the purpose of the forecast is to allow for fiscal transparency to monitor district solvency and plan for the budgeting future and;

**WHEREAS**, the Board of Education's cash guidelines are to avoid a new money levy in the current five year cycle;

**NOW THEREFORE BE IT RESOLVED**, to adopt the attached 2021-2025 Fiscal Year Forecast.

Eve Bolton

Mrs. Bolton moved and Mrs. Bowers seconded the motion A Resolution Approving the Five-Year Forecast be approved.

Ayes: Members Bates, Bolton, Bowers, Lindy, Messer, Moroski, President Jones (7)

Noes: None

President Jones declared the motion carried.

**FISCAL YEAR 2020-2021 AMENDED APPROPRIATIONS RESOLUTION**

**WHEREAS**, the FY 2020-2021 Temporary Appropriations Resolution was adopted by the Board on June 22, 2020 and;

**WHEREAS**, the FY 2020-2021 Amended Appropriations Resolution was adopted by the Board on July 13, 2020 and;

**WHEREAS**, the FY 2020-2021 Annual Appropriations Resolution was adopted by the Board on September 14, 2020 and;

**WHEREAS**, the amounts appropriated at those times were based on the then current estimate of revenues and expenditures for the funds then established, and

**WHEREAS**, an updated analysis of revenue and expenditures analysis has been conducted on all District funds which found that appropriations adjustments were needed, and

**WHEREAS**, the adjustments are required to conform to the relevant sections of the Revised Code governing appropriations and expenditures of funds, and

**WHEREAS**, it is necessary to amend the appropriations for the fiscal year ending June 30, 2021 to reflect the current estimate of revenues and expenditures for the following funds, not in excess of the most recent Amended Certificate of Estimated Resources issued by the Hamilton County Budget Commission;

**FISCAL YEAR 2020-2021 AMENDED APPROPRIATIONS RESOLUTION**  
(cont.)

**BE IT RESOLVED**, by the Board of Education of the Cincinnati City School District, Hamilton County, that to provide for the current and anticipated expenditures of the following funds during the fiscal year ending June 30, 2021, appropriations are hereby amended and appropriated as follows:

<b>Fund Name</b>	<b>Fund #</b>	<b>9/14/2020 Approved Appropriation</b>	<b>Increase</b>	<b>Revised Appropriation</b>
General Fund	001	\$625,000,000.00	\$22,010,300.00	\$647,010,300.00

Ben Lindy

Mr. Lindy moved and Ms. Bolton seconded the motion Fiscal Year 2020-2021 Amended Appropriations Resolution be approved.

Ayes: Members Bates, Bolton, Bowers, Lindy, Messer, Moroski, President Jones (7)

Noes: None

President Jones declared the motion carried.

**A RESOLUTION APPROVING THE FY 2021 GENERAL FUND OPERATING BUDGET**

**WHEREAS**, the FY 2020-2021 Temporary Appropriations Resolution was adopted by the Board on June 22, 2020 and;

**WHEREAS**, the FY 2020-2021 Amended Appropriations Resolution was adopted by the Board on July 13, 2020 and;

**WHEREAS**, the FY 2020-2021 Annual Appropriations Resolution was adopted by the Board on September 14, 2020 and;

**WHEREAS**, the FY2020-2021 Annual Appropriations Resolution was amended by the Board on November 23, 2020:

**NOW THEREFORE BE IT RESOLVED**, by the Board of Education of the Cincinnati City School District, Hamilton County adopts the FY21 General Fund Operating Budget of \$647,010,300.00

Melanie Bates

**A RESOLUTION APPROVING THE FY 2021 GENERAL FUND OPERATING BUDGET**  
(cont.)

Mrs. Bates moved and Mr. Messer seconded the motion A Resolution Approving the FY 2021 General Fund Operating Budget be approved.

Ayes: Members Bates, Bolton, Bowers, Lindy, Messer, Moroski, President Jones (7)  
Noes: None

President Jones declared the motion carried.

**A RESOLUTION REAPPOINTING AUDIT COMMITTEE MEMBERS**

**WHEREAS**, on September 8, 2008, the Cincinnati Board of Education approved a resolution establishing the Cincinnati Public Schools Audit Committee Charter; and

**WHEREAS**, the mission in the Charter approved on September 8, 2008 states that the “Audit Committee is to assist the Board of Education in ensuring that both external and internal audit functions and other accountability issues receive adequate oversight;” and

**WHEREAS**, on March 4, 2009, the Finance Committee implemented the three-year, staggered terms as outlined in the Charter; and

**WHEREAS**, on October 21, 2020, the Audit Committee met and recommended the following reappointments to the Audit Committee with the specified terms; and

**WHEREAS**, on November 19, 2020, the Finance Committee met and agreed with the Audit Committee’s recommended following reappointments with the specified terms:

<b>Audit Committee Members</b>	<b>Period of Term</b>
Jennifer Couser	1/1/2021 - 12/31/2023
Christine Fisher	1/1/2021 - 12/31/2023
Carol Mitchell-Lawrence	1/1/2021 - 12/31/2023
Clarice Warner	1/1/2021 - 12/31/2023

**NOW, THEREFORE BE IT RESOLVED** that the Cincinnati Board of Education reappoints: Jennifer Couser, Christine Fisher, Carol Mitchell-Lawrence, and Clarice Warner to continue service on the Cincinnati Public Schools Audit Committee for the above specified terms.

Eve Bolton

Mrs. Bates moved and Mr. Messer seconded the motion A Resolution Reappointing Audit Committee Members be approved.

Ayes: Members Bates, Bolton, Bowers, Lindy, Messer, Moroski, President Jones (7)  
Noes: None

President Jones declared the motion carried.

**A RESOLUTION SUPPORTING OHIO SENATE BILL 358- EXTENDING RELIEF TO SCHOOL DISTRICTS IN RESPONSE TO COVID-19**

**WHEREAS**, Ohio Senate Bill 358, pending in the 133rd General Assembly, proposes to extend relief to Ohio's public school districts in response to the COVID-19 pandemic; and

**WHEREAS**, Senate Bill 358 extends the exemption for all public and chartered nonpublic schools from administering the state achievement assessments for the 2020-21 school year and directs the Ohio Department of Education to seek waivers from federal testing requirements for the 2020-21 school year; and

**WHEREAS**, Senate Bill 358 extends permission for public and nonpublic schools to grant a diploma to students on track to graduate in the 2020-21 school year and for whom the principal, in consultation with teachers and counselors, determines has successfully completed the high school curriculum or individualized education program; and

**WHEREAS**, Senate Bill 358 extends the permission for a district or school that previously adopted a resolution to exceed the state minimum high school curriculum requirements to elect to require only the minimum curriculum for the purpose of determining high school graduation for the 2020-21 school year; and

**WHEREAS**, Senate Bill 358 extends the permission for a student who was scheduled to take or retake an end of course exam in the 2020-21 school year, but did not do so because the exam was canceled, to use the student's final course grade in lieu of an exam score to satisfy conditions for a high school diploma; and

**WHEREAS**, Senate Bill 358 extends the provision that specifies that a student who was scheduled to take an end-of-course exam for the first time in the 2020-21 school year may use a final grade for a course completed in that year, while a student who was scheduled to re-take an exam that was canceled may use a grade for a course completed in that year or a prior year; and

**WHEREAS**, Senate Bill 358 extends the prohibition on the Ohio Department of Education from publishing and issuing ratings for overall grades, components, and individual measures on the state report cards and submitting preliminary data for report cards for school districts and buildings for the 2020, 2021, and 2022 school years; and

**WHEREAS**, Senate Bill 358 extends the safe harbor from penalties and sanctions for districts and schools based on the absence of state report card grades for the 2020-21 and 2021-22 school years;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Cincinnati City School District fully supports the above-referenced provisions of Senate Bill 358 and urges the bill's prompt passage through the Ohio General Assembly.

**CINCINNATI BOARD OF EDUCATION**

Carolyn Jones, President  
Ryan Messer, Vice President  
Melanie Bates  
Eve Bolton  
Pamela Bowers  
Ben Lindy  
Mike Moroski

**A RESOLUTION SUPPORTING OHIO SENATE BILL 358- EXTENDING RELIEF TO SCHOOL DISTRICTS IN  
RESPONSE TO COVID-19**

(cont.)

Mr. Moroski moved and Mrs. Bowers seconded the motion A Resolution Supporting Ohio Senate Bill 358 – Extending Relief to School Districts in Response to COVID-19 be approved.

Ayes: Members Bates, Bolton, Bowers, Lindy, Messer, Moroski, President Jones (7)

Noes: None

President Jones declared the motion carried.

**RECOMMENDATIONS  
SUPERINTENDENT OF SCHOOLS  
CINCINNATI PUBLIC SCHOOLS**

**RECOMMENDATION 1 – CERTIFICATED PERSONNEL**

- A. RESIGNATION**
- B. CHANGE IN STATUS**
- C. APPOINTMENT**
- D. ADJUSTMENT OF TIME**
- E. ADJUSTMENT OF SALARY**
- F. ADDITIONAL ASSIGNMENT**

**RECOMMENDATION 2 – CIVIL SERVICE PERSONNEL**

- A. RETIREMENT**
- B. RESIGNATION**
- C. APPOINTMENT**
- D. PROMOTION**
- E. CHANGE IN STATUS**
- F. ADDITIONAL ASSIGNMENT**

## RECOMMENDATION 1 - CERTIFICATED PERSONNEL

### A. RESIGNATION

*(The effective date is the first working day the employee is no longer providing services to the district. This recommendation is being made because either the employee has completed the term of their employment, or by mutual agreement.)*

Lisa Reigh Lewis	Substitute Teacher	Relocating	November 11
------------------	--------------------	------------	-------------

### B. CHANGE IN STATUS

*(A movement from one position to another, but not considered a promotion.)*

The Superintendent recommends approval of a change in status for the following. Funding is from the General Fund. Effective date is as indicated.

<u>Long Term Substitute Teacher</u>		From:	
John M. Fausz	Sands Montessori	September 14	Class VI Sub \$160 daily

<u>Substitute Teacher – Class VI – \$160.00 per day</u>		From:	
Dante D. Payne		November 7	Long Term Sub Dater HS

### C. APPOINTMENT

*(Marks the beginning of service for newly appointed employees. Personnel actions such as transfers, promotions, changes in status may occur once an individual is appointed.)*

The Superintendent recommends approval of the appointment of the following for the 2020-21 school year, subject to the possession of a teaching certificate as required by Section 3319.30 of the Ohio School Code and/or the Policies of the Cincinnati Board of Education. Salary is in accordance with the salary schedule. Funding is from the General Fund. Effective date as indicated.

<u>Substitute Teacher – Class VI – \$160.00 per day</u>			
Celia A Hill	November 16	Anne J. Scott	November 16

<u>Substitute Teacher – Class III – \$127.95 per day</u>		
Elena R. Stanesco-Bellu	November 16	

In Board proceedings of November 4, 2020, an appointment was approved for Marsha Marcus as a Class VI Substitute Teacher, effective October 25, 2020. This action should be corrected to read effective October 22, 2020.



**RECOMMENDATION 1 - CERTIFICATED PERSONNEL (cont.)****D. ADJUSTMENT OF TIME**

*(Provides for an increase or decrease in the percentage of time a certificated employee performs his/her duties.)*

The Superintendent recommends an adjustment of time for the following. Funding is from the General Fund. Effective date as indicated.

**Teacher - Class IV – (Master’s Degree)**

Jennifer Marie Lewis	To: .80	From: 1.00	August 17
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**E. ADJUSTMENT OF SALARY**

*(Occurs when an employee presents documentation of additional training or experience credit.)*

The Superintendent recommends an adjustment of salary for the following persons based on degree or additional credit as indicated. Salary is in accordance with the salary schedule. Funding is from the General Fund. Effective date is as indicated.

**Psychologist - Class V – (Master’s Degree plus 30 semester hours)**

Catherine A. Looby	To: \$82,092.99	From: \$79,466.85	August 10
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**Teacher - Class VI – (Master’s Degree plus 45 semester hours)**

Carmie Chambers	To: \$86,840.83	From: \$82,631.13	August 30
Elizabeth M. Fecher	82,220.90	78,008.76	November 8
John David Helbling	82,220.90	78,008.76	August 17
Brandon M. Napier	82,220.90	78,008.76	November 8
Nicole L. Raley	89,827.18	85,617.48	November 22
Pamela B. Schall	94,868.56	90,532.57	November 22
Marcia L. Weaver	86,840.83	82,631.13	November 22

**Teacher - Class V – (Master’s Degree plus 30 semester hours)**

Kayla S. Brunswick	To: \$63,514.13	From: \$61,018.61	November 22
Joy A. Kain	78,008.76	75,513.24	November 22
Julie L. Stallworth	90,532.57	87,959.65	August 17
Michelle E. Thumann	70,009.38	67,516.27	October 11
Paul T. Tran	70,009.38	67,516.27	November 8

**F. ADDITIONAL ASSIGNMENT**

*(Provides for employment of personnel beyond the work day or contractual work period, and administrators beyond assigned work period. Examples: workshops, evening school teaching, club sponsorship, coaching, curriculum writing.)*

**RECOMMENDATION 1 - CERTIFICATED PERSONNEL (cont.)****F. ADDITIONAL ASSIGNMENT** (cont.)

The Superintendent recommends approval of the following additional assignments. Assignment is subject to the possession of appropriate certification and licensure as required by the Ohio Revised Code and/or Policies of the Cincinnati Board of Education. Salary is in accordance with the salary schedule as indicated. Funding is from the General Fund and (\*) denotes other than General Fund.

Stipends based upon criteria in the agreement between the Board of Education and Cincinnati Association for Administrators and Supervisors. Those indicated with an asterisk (\*) are serving in the role of interim Principal.

Michael J. Allison	250.00	Elita Hardy	250.00
Kelley E. Bagayoko	250.00	Pia P. Headen	250.00
Cear J. Baggett	250.00	Stacey S. Hill-Simmons	250.00
Danielle L. Battle	250.00	Ruthenia A. Jackson	300.00
Alpacino B. Beauchamp	250.00	Dorothy A. James	125.00
Carlos L. Blair	800.00	Dana Lynn Jason	250.00
Christie L. Brown	125.00	Ashle Marchel Jones	125.00
Cybil S. Brown	125.00	Brandon A. Kingman	125.00
Kimberly S. Brown	125.00	Michele Kipp	250.00
John E. Chambers	250.00	Debra A. Klein	250.00
Charlene R. Cleveland*	3693.35	Antwan D. Lewis	250.00
Daniel Lamar Coleman	125.00	Kimberly R. Mack	250.00
David Conger	250.00	Jasmine Madison	500.00
John F. Copenhaver	125.00	Nedria McClain	250.00
Renee Crawford	250.00	Shauna D. McDowell	250.00
Kaitlin Elizabeth Dauner	125.00	Michael P. McGowan	125.00
Jason P. Dearwester	125.00	Jennifer H. McNeal	125.00
Dwayne Aaron Dubois	250.00	Jerry M. Moore	250.00
Sherwin Q. Ealy	250.00	Jesse L. Moore	125.00
Kynda R. Few	125.00	Ashley Nicole Thomas Morgan	125.00
Jaren Finney	250.00	Charlene T. Myers	250.00
Hiawatha N. Francisco	250.00	Jennifer L. Myree	125.00
Benjamin Fulton	250.00	Michael D. Owens	250.00
Christopher L. Grant	250.00	Taylor Lee Porter	250.00
Sallie Graves-Hill	250.00	Amy R. Randolph	250.00
Jerron T. Gray	500.00	Kathleen S. Restle	125.00
Kristin Coey Grote	250.00	Angela M. Roddy	250.00
Jeffery A. Hall	250.00	Jacquelyn S. Rowedder	250.00

**RECOMMENDATION 1 - CERTIFICATED PERSONNEL (cont.)****F. ADDITIONAL ASSIGNMENT** (cont.)

Stipends based upon criteria in the agreement between the Board of Education and Cincinnati Association for Administrators and Supervisors. (cont.)

Eric S. Rozier	500.00	Gary A. Tate	125.00
Isidore L. Rudnick	300.00	Terrez Roderick Thomas	250.00
Beth Ann Schnell	250.00	Sally Thurman	125.00
Suzanne Sexton	250.00	Mark A. Tucci	125.00
Scott P. Shepard	250.00	Harry G. Voll Jr.	250.00
Lauren E. Shockley	250.00	Melissa A. Votaw	500.00
Whitney L. Simmons	250.00	Belinda Tubbs Wallace	250.00
Amber C. Simpson	250.00	Danielle Wallace	250.00
Alena M. Smith	250.00	Kimberly White-Colon	250.00
Jessica Christine Smitson	125.00	Jennifer Williams	125.00
Tammy Solomon-Gray	250.00	Larry J. Williams	250.00
Jerry J. Sowders	250.00	Tiffani S. Wills*	1022.59
Tina M. Stegman	125.00	Eugenie Woods	125.00
Joseph M. Stewart	125.00	Kathy Wright	250.00
Nelson Martin Stone Jr.	250.00	Sammy L. Yates Jr.	250.00
Sierra Rachelle Sullivan	125.00		

The following teachers are recommended to receive additional payment for IEP workdays for the 2019-20 school year. Payment will be provided in compliance with the Collective Bargaining Agreement, Section S610-Special Teachers.

**IEP Workdays**

Grace Anderson	526.96	Angelina K. Rowe	790.44
Sherita N. Hutsell	790.44	Patricia M. G. Stuart	790.44

The following teachers are recommended to receive additional payment for 3rd quarter class size overload for the 2019-20 school year. Payment will be provided in compliance with the Collective Bargaining Agreement, Section S500-Staffing.

**RECOMMENDATION 1 - CERTIFICATED PERSONNEL (cont.)****F. ADDITIONAL ASSIGNMENT** (cont.)**3rd Qtr. Overload Pay**

Ayana Ball	810.00	Paul W. Seiler Jr.	1215.00
Kelly Bullock	945.00	Nathaniel Snow	1485.00
Kristine M. Evers	945.00	Julie A. Vernon	135.00
Adam Jacob Moeller	675.00		

The following are recommended for a stipend in the amounts indicated for the 2020-21 school year.

**Test Coordinator - \$2,000.00**

Virginia S. Applegate	Catherine Rose Guimaraes	Erin N. Patterson
Diana C. Backscheider	Frances V. Guzman	Thomas James Pilutik
Sandra K. Bauerle	Amy E. Heimkreiter	Lisa M. Pope
Janet L. Baxter	Autumn Eckart Hill	Jeff C. Rasulis
Jennifer Bell	Timothy T. Horan	Kevin T. Reilly
Sharon Ann Bole	Sandra F. Horine	Lauren E. Sand
Rodney Tyrone Bowden	Lisa M. Houck	Mary E. Shannon
Jonathan Breen	Jessica Lynn Huffman	Leah Nichole Shisler
Margaret A. Bryan	Ewa K. Hufford	Clifford Shumar
Beth Carpenter	Nancy L. Johnson	Kelly P. Siebert
Michelle Chrystal	Janet R. Jones	Gideon M. Smith
Pamela Sue Cocklin	Carol Joyce Kelley	Jennifer M. Smith
Genevieve T. Cornett Cox	Michelle E. Kowalski	Susan Squires
Alan Cruser	Lori M. Kroner	Angela L. Steagall
Laurie Davis	Kari R. Lammers	Julia A. Stigler
Mary M. Davis	Laurence N. Lane	Brett R. Strittmatter
Jeffrey J. Denen	Sheila A. Lige	Lora M. Ward
Crystal L. Doering	Cynthia Luckey	Julie A. Warmack
Martha S. Edler	Lorraine Gabriel Maley	Bonita K. White
Elizabeth M. Fecher	Laurie M. Maull	Robyn M. White
Robert C. Frey	Leslie A. McCarthy	Kevin D. Williams
Kimberly P. Gohs	Mary A. Miller	Wanda Rene Williams
Tiffini C. Gray	Melanie N. Neal	Allison M. Wolff
Julie L. Gribbell	Rebecca M. Neighborgall	Karla M. Ziesmann
Kirsten Grimsley	Tory L. O'Connell	

**Teacher-In-Charge - \$43.91 per hour (extended employment rate) – 50 hours**

Maria M. Reid	Rising Stars Cheviot/Westwood
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**RECOMMENDATION 1 - CERTIFICATED PERSONNEL (cont.)****F. ADDITIONAL ASSIGNMENT (cont.)****Teacher - \$37.64 per hour (extended employment rate)**Administer Special College Preparatory Program Examinations – Test Administration – 10 hours

Mary Kay Kunkel

Kevin Williams Jr.

Teacher Mentoring – Teacher Evaluation – 24 hours

Jennifer Sabatelli

Develop and writing RIMP's for students – Student Services – (IDEA-B) - 15 hours

Amy E. Heimkreiter\*

July & August Future of Schools Operational/Instructional – (Cares Act) – 35 hours

Neelum K. Amin\*

Dustin M. Voet\*

Student Safety Monitor – (Cares Act) – 36 hours

Candice Rose Bennington\*

**Teacher - \$32.98 per hour (in-service rate)**English Language Learners (ESL) Training – Student Services – (Equity Fund) - 20 hours

Dorinda Tackett\*

PAX Training – School Culture & Safety – (Title IV A) – 7 hours

Susan S. Allen\*

Theresa M. Burch\*

Sarah Scharf Fogle\*

Akiko N. Aloway\*

Monique N. Bush\*

Sarah L. Froelicher\*

Crystal Garnet Alston\*

R. Glen Calhoun\*

Tess Carey Gheyntanchi\*

Susan Arbogast\*

Iman N. Chana'A\*

Katherine R. Groene\*

Rachel L. Arlinghaus\*

Pamela Sue Cocklin\*

Elena C. Halbeisen\*

Nicholas Ryan Balle\*

Audrey M. Coe\*

Jeanne Handorf\*

Leah J. H. Bathe\*

Tina M. Conrad\*

Julya H. Hiresh\*

Jennifer P. Beckham\*

Fondrea F. Cooke\*

Chia Ying Hong\*

Stephanie P. Bisher\*

Laura Coyne\*

Kimberly A. Jones\*

Tampala F. Black\*

Molly C. Critchell\*

Michael A. Jones\*

Emily N. Bodle\*

Heidi M. Cummings\*

Stacey L. Jones\*

Sarah E. Boeres\*

Rachel Ann Curry\*

Arpaya V. King\*

Sharon Ann Bole\*

Shana D. Darden\*

Bjorn E. Knudsen\*

Erica R. Boyers\*

Kenneth J. Demann\*

Rebecca L. Koch\*

Charles A. Brandhorst\*

Molly Lynn Doyle\*

Leslie J. Kubicki\*

John R. Brennan\*

Deondre M. Drakeford\*

Ellen M. Lawson\*

Mary Frances Buehler\*

Erica L. Eichler\*

Shanina K. Lige\*



## RECOMMENDATION 2 - CIVIL SERVICE PERSONNEL

### **A. RETIREMENT**

*(Indicates that the employee's application for retirement has been approved by SERS, effective the first day of the month.)*

In Board proceedings of November 4, 2020 a Retirement was approved for Reuben Edwards. This action should be changed to read Disability Retirement.

### **B. RESIGNATION**

*(Results from the employee submitting a separation of service form delineating the reason(s) for leaving the district. The effective date is the first working day the employee is no longer providing services to the district.)*

The following resignations have been received to be effective on the dates indicated.

Robert Dixie	Paraprofessional	Personal Reasons	August 19
Tamara Kuertz	Paraprofessional	Personal Reasons	December 31
DeAnna Hayes	Senior Support Specialist	Personal Reasons	November 6
Christina Lang	Food Service Helper	Other Employment	November 11
Ezell Leonard	Security	Other Employment	November 30
Teylar Lockett	Paraprofessional	Personal Reasons	November 21
Cynthia Morrison	Support Specialist	Study	October 23
Adesina Perez	Lead Secretary	Personal Reasons	November 9
Donald Pickering	Security	Personal Reasons	November 4
Erica Williams	Paraprofessional	Personal Reasons	October 19
Seth Wright	Paraprofessional	Other Employment	November 4

### **C. APPOINTMENT**

The Superintendent recommends the appointment of the following on the dates indicated and at the appropriate rate of pay calculated pursuant to the current salary schedule. These appointments are in compliance with Civil Service Rules and Regulations. Positions involving co-curricular activities were filled in compliance with Section 3313.53 of O.R.C. Funding is from the General Fund, except as otherwise noted by an asterisk (\*).

#### **Sub Food Service Helper (Unclassified)**

Christine Brown	\$11.51 hr.	Various	November 16
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#### **Paraprofessional (Unclassified)**

Hydia Barry	\$16.33 hr.	Evanston	November 17
Timothy Cisco	\$16.33 hr.	Rising Stars – Vine St.	November 17
Christopher Kuertz	\$15.89 hr.	AMIS	November 12
Tashia Wright	\$15.89 hr.	Sands	November 18

**RECOMMENDATION 2 - CIVIL SERVICE PERSONNEL (cont.)****C. APPOINTMENT** (cont.)Athletic and Co-curricular Activities for the school year 2020-21

Salaries that include a 10% longevity increment are indicated by a number sign (#) and @ at 50%.

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Amount</u>
Neelum K. Amin	Clark Mont HS	HS Boys Var Soccer Coach	2429.87

**D. PROMOTION***(Indicates that the employee is being recommended for a position with greater compensation and responsibilities.)*

The Superintendent recommends approval of a promotion for the following. Funding is from the General Fund, except as otherwise noted by an asterisk (\*). Effective date is November 1, 2020.

In Board proceedings of November 4, 2020, a promotion to Level 1A Building Engineer was approved for Sen Connolly at \$23.21 per hour. This action should be corrected to read as \$25.74 per hour.

Senior Support Specialist (Classified)

From:

Penny Hedrick	\$21.03 hr.	North Avondale	Sr. Support Specialist	\$17.67 hr.	November 23
Vanessa Kelley	\$20.16 hr.	Lighthouse	Support Specialist	\$18.63 hr.	November 23
Cherie King	\$20.16 hr.	Taft High	Support Specialist	\$16.17 hr.	November 23

Transportation Specialist (Classified)

From:

Mary Jo Chandler	\$23.79 hr.	Transportation	Router	\$23.26 hr.	November 9
Tiffany Norwood	\$23.24 hr.	Transportation	Router	\$21.35 hr.	November 9
Beverly McCoy	\$23.79 hr.	Transportation	Router	\$23.26 hr.	November 9

**E. CHANGE IN STATUS***(A movement from one position to another, but not considered a promotion.)*

The Superintendent recommends approval of a change in status for the following. Funding is from the General Fund, except as otherwise noted by an asterisk (\*).

Level 1 Building (Classified)

From:

Keira Houston	\$21.32 hr.	TBD	Custodian	\$16.36 hr.	December 7
John Teal	\$21.32 hr.	TBD	Custodian	\$16.36 hr.	December 7

Food Service Helper (Unclassified)

From:

Jacqueline Barnes	\$15.76 hr.	Pleasant Ridge	Sub Food Svc Helper	\$11.51 hr.	November 23
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**RECOMMENDATION 2 - CIVIL SERVICE PERSONNEL (cont.)****F. ADDITIONAL ASSIGNMENT**

*(Provides for employment of personnel beyond the work day or contractual work period. Examples: club sponsorship, coaching.)*

The Superintendent recommends approval of the following additional assignments. Positions involving co-curricular activities were filled in compliance with Section 3313.53 of O.R.C. Funding is from the General Fund, except as otherwise noted by an asterisk (\*).

**Athletic and Co-curricular Activities**

Salaries that include a 10% longevity increment are indicated by a number sign (#) and @ at 50%.

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Amount</u>
Danielle L. Battle	Hospital/Satellite	HS Class Advisor 12th Grade	1457.94
Angela V. Duskin	Riverview East	HS Boys Basketball (Frosh) Coach	2429.87
Solomon Ellison III	Riverview East	HS Cheerleader Coach	1619.92
Erin E. Fite	Woodward	MS Athletic Coordinator	1619.92
Amy E. Heimkreiter	Woodward	HS Activities Coordinator	1328.37
Marcus Dewayne Jasper	Walnut Hills	HS Boys Varsity Lacross Coach	2429.87
Maria M. Reid	Riverview East	MS Boys Head Basketball Coach	2429.87

Catherine L. Mitchell  
Superintendent of Schools

Mrs. Bates moved and Mr. Moroski seconded the motion that The Report of the Superintendent be approved.

Ayes: Members Bates, Bolton, Bowers, Lindy, Messer, Moroski, President Jones (7)

Noes: None

President Jones declared the motion carried.



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## REPORT OF THE TREASURER

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## REPORT OF THE TREASURER

### Fund Legend

Fund #	Fund Description	Purpose
001	General Fund	Set of accounts used to show all ordinary operations of a school system, generally all transaction which do not have to be accounted for in another fund.
003	Permanent Improvement	Fund provided to account for all transactions related to the acquiring, construction, or improving of such permanent improvements as are authorized by Chapter 5705, Ohio Revised Code.
006	Food Services	Fund used to record financial transactions related to food service operations.
007	Special Trust	The special trust fund may be classified as a special revenue, permanent, or a private purpose trust fund. A special revenue fund should be used if the original contributions can be expended for school district programs. A permanent fund should be used if the only the earnings on the original proceeds can be expended and not the principal. If the original contribution, whether required to be kept intact or not, and the earnings do not support the school district's programs, then the fund will be classified as a private purpose trust fund.
018	Public School Support	Fund provided to account for specific local revenue sources, other than taxes or expendable trust (i.e. profits from vending machines, sales of pictures, etc.), that are restricted to expenditures for specified purposes approved by board resolution. Such expenditures may include curricular and extra-curricular related purchase.
019	Other Grants	Fund used to account for the proceeds of specific revenue sources, except for State and Federal grants) that are legally restricted to expenditures for specified purposes.
021	Intra District Service Fund	A fund to account for functions that provide goods or services to other areas within the school district. Intra-district functions could include central warehousing and purchasing and central data processing.
024	Employee Benefits Self Insurance	A fund provided to account for monies received from other funds as payment for providing medical, hospitalization, life, dental, vision, or any other similar employee benefits. The Employee Benefits Self- Insurance Fund may make payments for services provided to employees, for reimbursements to employees who have paid providers, to third party administrators for claim payment or administration, for stop-loss coverage or for any other reinsurance or other similar purposes.
034	Classroom Facilities Maintenance	A fund used to account for the proceeds of a levy for the maintenance of facilities.
300	District Managed Student Activity	Fund provided to account for those student activity programs which have student participation in the activity but do not have student management of the programs. This fund would usually include athletic programs but could also include the band, cheerleaders, flag corps, and other similar types of activities.

**REPORT OF THE TREASURER**

(cont.)

**Fund Legend** (cont.)

<b>Fund #</b>	<b>Fund Description</b>	<b>Purpose</b>
401	Auxiliary Services	A fund used to account for monies which provide services and materials to pupils attending non-public schools within the school district.
499	Miscellaneous State Grant	A fund used to account for various monies received from state agencies which are not classified elsewhere. A separate special cost center must be used for each grant.
516	IDEA Part B Special Education	Grants to assist states in providing an appropriate public education to all children with disabilities.
525	Project Head Start	To promote school readiness by enhancing the social and cognitive development of low income children, including children on federally recognized reservations and children of migratory farm workers, through the provision of comprehensive health, educational, nutritional, social and other services; and to involve parents in their children's learning and to help parents make progress toward their educational, literacy and employment goals.
536	Title I School Improvement Stimulus A	To help schools improve the teaching and learning of children failing, or most at risk of failing to meet challenging State academic achievement standards.
551	Title III – Limited English Proficiency	Funds to develop and carry out elementary and secondary school programs, including activities at the pre-school level, to meet the educational needs of children of limited English proficiency. These programs provide structured English language instruction, with respect to the years of study to which the program is applicable, and instruction in the child's native language to the extent necessary to allow a child to achieve competence in English. The instruction must incorporate the cultural heritage of these children and of other children in American society. The instruction must be, to the extent necessary, in all courses or subjects of study which will allow a child to meet grade promotion and graduation standards.
572	Title I – Disadvantaged Children/Targeted Assistance	To provide financial assistance to State and Local educational agencies to meet the special needs of educationally deprived children. Included are the Even Start and Comprehensive School Reform programs.
587	IDEA Preschool Grant	The Preschool Grant Program, Section 619 of Public Law 99 -457, addresses the improvement and expansion of services for students with disabilities, ages three (3) through five (5) years.
598	Schoolwide Building Program	The purpose of this bulletin is to inform you of the creation of a Schoolwide Building Program Fund. The Schoolwide Building Program Fund allows for the pooling of Federal, State, and local funds to be used to upgrade the overall instructional program of a school building where at least 40 percent of children are from low-income families.
590	Improving Teacher Quality	A fund used to account for monies to hire additional classroom teachers in grades 1 through 3, so that the number of students per teacher will be reduced.

**REPORT OF THE TREASURER**

(cont.)

**I. AGREEMENTS**

That the Treasurer be authorized to enter into an agreement with the following Vendors/Consultants:

<b>Vendor/Consultant Name</b>	<b>Amount Not to Exceed</b>	<b>Agreement Dates</b>
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**School/Department Responsible: Roselawn Condon ES**

(A.) HCESC – Hamilton County Educational Service Center	\$142,804.00	11/24/2020 – 6/30/2021
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**Funding Source:** Title I Disadv Children Fund

**Purpose:**

Included in Master Service Contract to provide a Data Coach for Roselawn Condon School for the 2020/2021 Academic School Year. Services contract requested by Harry Voll, School Principal. This is part of RFP# 2019CURRDATA COACH001 that was awarded and board approved 6/24/2019. This is the second year of a two and half year contract.

**II. AMENDMENT TO AGREEMENTS**

That the Treasurer to be authorized to amend the agreements with the following Vendors/Consultants:

<b>Vendor/Consultant Name</b>	<b>Additional Amount Not to Exceed</b>	<b>New Total Amount</b>	<b>Agreement Dates</b>	<b>Funding Source</b>
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**School/Department Responsible: Curriculum**

(A.) Curriculum Associates LLC	\$31,116.68	\$1,096,722.68	8/01/2020 – 6/30/2021	General Fund
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**Purpose:**

An amendment to Contract#C2100339 to add additional funds for QUOTE# 225319.7 - i-Ready + Ready Set. Original agreement was board approved 6/29/2020.

**REPORT OF THE TREASURER**  
(cont.)

**II. AMENDMENT TO AGREEMENTS (cont.)**

That the Treasurer to be authorized to amend the agreements with the following Vendors/Consultants:

Vendor/Consultant Name	Additional Amount Not to Exceed	New Total Amount	Agreement Dates	Funding Source
<b>School/Department Responsible: Curriculum (cont.)</b>				
(B.) Wilson Language Training Corporation	\$119,918.56	\$327,097.13	8/01/2020 – 6/30/2021	General Fund

**Purpose:**

An amendment to Contract#C2100340 to add additional funds for QUOTE# Q1037300 - #FUNSMPH1 & #FUNSMPHK Foundations At Home Student Packets. Original agreement was board approved 6/29/2020.

**School/Department Responsible: Facilities Management**

(C.) Ketchum & Walton Co.	\$50,000.00	\$133,975.51	7/24/2020 – 6/30/2021	ESSERF Elem & Second School Emergency
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**Purpose:**

An amendment to Contract#C2100318 to add additional funds for filters for HVAC equipment as needed for the District (Urgent Necessity for pandemic need). Original agreement was board approved 6/29/2020.

(D.) Trane Company	\$10,986.00	\$52,209.00	11/17/2020 – 6/30/2021	Classroom Fac Maintenance Fund
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**Purpose:**

An amendment to Contract#C2100797 to add additional funds for filters for Woodward comprehensive PM contract. Original agreement was board approved 10/19/2020.

**REPORT OF THE TREASURER**  
(cont.)

**II. AMENDMENT TO AGREEMENTS (cont.)**

That the Treasurer to be authorized to amend the agreements with the following Vendors/Consultants:

Vendor/Consultant Name	Additional Amount Not to Exceed	New Total Amount	Agreement Dates	Funding Source
<b>School/Department Responsible: ITM Management</b>				
(E.) American Sound and Electronics	\$40,223.68	\$120,317.06	9/15/2020 – 6/30/2021	General Fund

**Purpose:**

An amendment to Contract#C2100732 to add additional funds for A/V equipment (Quote 9056). Original agreement was board approved 9/30/2020.

**School/Department Responsible: Student Services**

(F.) Robert A. Goering, Hamilton Co.	\$1,150,000.00	\$1,600,000.00	7/01/2020 – 6/30/2021	General Fund
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**Purpose:**

An amendment to Contract#C2100131 to add additional funds for Tuition - related services foster/court for SWD. Original agreement was board approved 6/29/2020.

(G.) HCESC – Hamilton County Educational Service Center	\$834,814.50	\$1,307,530.50	10/01/2020 – 6/30/2021	IDEA, Part B Spec Ed of H.C. Fund
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**Purpose:**

An amendment to Contract#C2100407 to add additional funds for specialized instruction services, OT/PT/SLP, staff development, consultants, preschool and school age special education services. Original agreement was board approved 8/17/2020.

**REPORT OF THE TREASURER**  
(cont.)

**II. AMENDMENT TO AGREEMENTS (cont.)**

That the Treasurer to be authorized to amend the agreements with the following Vendors/Consultants:

Vendor/Consultant Name	Additional Amount Not to Exceed	New Total Amount	Agreement Dates	Funding Source
<b>School/Department Responsible: Student Services (cont.)</b>				
(H.) Warren County ESC	\$62,500.00	\$125,000.00	8/24/2020 – 6/30/2021	General Fund

**Purpose:**

An amendment to Contract#C2100437 to add additional funds for Tuition - related services Foster/court placed SWD. Original agreement was board approved 8/03/2020.

(I.) Indiana Developmental Training	\$142,500.00	\$190,000.00	7/01/2020 – 6/30/2021	General Fund
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**Purpose:**

An amendment to Contract#C2100121 to add additional funds for Tuition - related services Foster/court placed SWD. Original agreement was board approved 6/29/2020.

**School/Department Responsible: Student Services ESL/ELL**

(J.) HCESC – Hamilton County Educational Service Center	\$108,926.33	\$144,159.58	8/10/2020 – 6/30/2021	Title III - LEP
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**Purpose:**

An amendment to Contract#C2100467 to add additional funds for ESL PD and ESL consultation. Original agreement was board approved 8/03/2020.



**REPORT OF THE TREASURER**  
(cont.)

**III. AWARD OF PURCHASE ORDER(S)**

The Treasurer recommends approval be given for the following purchase orders, charged to the appropriate fund:

<b>Vendor/Consultant Name</b>	<b>Amount Not to Exceed</b>
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**School/Department Responsible: Curriculum**

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(A.)	Hachette Book Group	\$40,386.61
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Funding Source: General Fund

Explanation:

To purchase Stamped: Racism, Antira books for various school locations.

**IV. THEN AND NOW CERTIFICATES**

That the Treasurer be authorized to pay the following Then and Now Certificates:

<b>Vendor/Consultant Name</b>	<b>Amount</b>	<b>CPS Location</b>
(A.) Mission2Move	\$6,030.00	Early Childhood Education

Inv Date	Req Date	Brd Date
11/09/2020	11/10/2020	11/23/2020

**Funding Source:** General Fund

**Purpose of Purchase:**

To provide payment for Invoices#M2M120 – 1500 copies of MOVE at cost.

(B.)	Lakeshore Learning Materials	\$10,455.93	Ethel M. Taylor ES
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Inv Date	Req Date	Brd Date
8/27/2020	11/10/2020	11/23/2020

**Funding Source:** General Fund

**Purpose of Purchase:**

To provide payment for Invoices#1240190820 - Leveled Books Classroom Library, Nonfiction Leveled Books Classroom Library, Upper Grades Leveled Books Classroom Library, High-Interest Intervention Reading Folders, Reading & Writing Activity Stations, Oral Language School Readiness Kits and 5-minute Vocabulary Practice Cards (P2012831 was cancelled in error).

**REPORT OF THE TREASURER**  
(cont.)

**IV. THEN AND NOW CERTIFICATES (cont.)**

That the Treasurer be authorized to pay the following Then and Now Certificates:

<b>Vendor/Consultant Name</b>	<b>Amount</b>	<b>CPS Location</b>
(C.) First Student Inc.	\$3,919.38	Hughes STEM HS

Inv Date	Req Date	Brd Date
3/19/2020	10/29/2020	11/23/2020

**Funding Source:** District Managed Stud Act Fund

**Purpose of Purchase:**

To provide payment for Invoices#11670807, 11670821 – January & February Athletic Weekend Transportation.

(D.) Hamilton City School District	\$10,623.00	Pupil Transportation
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Inv Date	Req Date	Brd Date
2/12/2020	10/15/2020	11/23/2020

**Funding Source:** General Fund

**Purpose of Purchase:**

To provide payment for Invoices#229193, 229276, 229281, 229288, 229305, 229323, 229340, 229359, 230268 – Pupil Transportation Services (MKV/DSS).

(E.) Paxis Institute, Inc.	\$4,493.00	School Culture & Safety
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Inv Date	Req Date	Brd Date
9/04/2020	11/03/2020	11/23/2020

**Funding Source:** General Fund

**Purpose of Purchase:**

To provide payment for Invoices#5757 – S-101 PAX Plus Good Behavior Game Kit- English, V-101 PAX GBG Initial Training – Virtual, Service: two-day virtual format.

**REPORT OF THE TREASURER**  
(cont.)

**V. LATE REQUESTS**

That the Treasurer be authorized to enter into an agreement with the following Vendors/Consultants.

<b>Vendor/Consultant Name</b>	<b>Amount Not to Exceed</b>	<b>Agreement Dates</b>
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**School/Department Responsible: Athletics & ExtrCurricular**

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(A.) First Student Inc.	\$341,445.80	8/31/2020 – 5/31/2021
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**Funding Source:** General Fund

**Purpose:**

To provide dedicated pupil transportation services for athletic events. This is the third year of a three year agreement with three renewal options.

**School/Department Responsible: Curriculum**

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(B.) PNC P-Card – Memo Vendor	\$72,000.00	11/17/2020 – 6/30/2021
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**Funding Source:** Other Grant Fund

**Purpose:**

To provide a Virtual Summit for Leadership Professional Development Sessions for up to thirty (30) people per session. This is the first year of a three year agreement.

**REPORT OF THE TREASURER**  
(cont.)

Fund	Amount
001 General Fund	\$1,959,693.26
019 Other Grant Fund	\$72,000.00
034 Classroom Fac Maintenance Fund	\$10,986.00
300 District Managed Stud Act Fund	\$3,919.38
507 ESSERF Elem & Second School Emergency	\$50,000.00
516 IDEA, Part B Spec Ed of H.C. Fund	\$834,814.50
551 Title III – LEP	\$108,926.33
572 Title I Disadv Children Fund	\$142,804.00
<b>Grand Total</b>	<b>\$3,183,143.47</b>

**VI. DONATIONS**

That record is made of a donation from the following Donors:

Donor Name	Amount	Location	Funding Source & Description
(A.) American Postal Workers Union	\$275.00	Oyler	Fund 018 – Public School Support
<b>Purpose:</b> To be used at the Principal's discretion.			
(B.) Johnson & Johnson	\$50.00	Ethel M. Taylor ES	Fund 018 – Public School Support
<b>Purpose:</b> To be used at the Principal's discretion.			

**REPORT OF THE TREASURER**  
(cont.)

**VII. GRANT AWARDS**

That record is made of a grant award from the following Grantors:

Grantor Name	Amount	Location	Funding Source & Description
(A.) Share Our Strength	\$150,000.00	Food Services	Fund 019 – Other Grant Fund

**Purpose:** To support critical work to end childhood hunger.

Jennifer M. Wagner  
Treasurer/Chief Financial Officer

Ms. Bolton moved and Mr. Moroski seconded the motion that The Report of the Treasurer be approved.

Ayes: Members Bates, Bolton, Bowers, Lindy, Messer, Moroski, President Jones (7)

Noes: None

President Jones declared the motion carried.

## INQUIRIES/UPDATES

1. Member Bolton – results regarding the Districtwide LSDMC, which you have been given notes on both the conversation as well as the chat that took place.

## ASSIGNMENTS

Please note the following assignments:

1. Administration – Health and Safety Committee meeting topics for research review and bring back recommendations at the December's meeting for board consideration.
  - Follow up with Dr. Kahn, Cincinnati Children's Hospital – study to bring students back closer than 6' distancing
  - Distribute PPE to families if it's funded outside of the district.
  - Safety on buses (incidents, etc.). Is there a trend?
  - Emergency Communication (email) Member Lindy
2. Administration - Stephanie Scott, Assistant General Counsel add additions into the anti-racism policy. Mr. Moroski will follow up with an email that spells out exactly how it should look to Ms. Scott, Mr. Hoying and Mrs. Davis.
3. Administration – put the following information together regarding LSDMC meeting school by school.
  - CLC list Lead Agency
  - PTO/PTA
  - Communication Liaison position

## ADJOURNMENT

The Board adjourned at 8:32 p.m.

Jennifer M. Wagner  
Treasurer/CFO