

CPS Board Meeting Public Join Information and Instructions to Speak Via BlueJeans Virtual Application

Members of the public who wish to speak may do so by clicking the CHAT button upon joining the meeting. The chat feature will be open for your requests for 5 minutes. Please submit your name, your affiliation to district, your school community, your topic, and your contact information (if you want a direct response to any questions you might have).

1. Join meeting online via meeting link noticed for each event in calendar
2. PC/Tablet - Join via your web browser
3. Enter event ID:
4. Mobile Device - Download the app if you don't have it already.
 - a. Google Play (Android) - <https://play.google.com/store/apps/details?id=com.bluejeansnet.Base>
 - b. App Store (iPhone) - <https://apps.apple.com/kn/app/blue-jeans/id560788314?ign-mpt=uo%3D2>

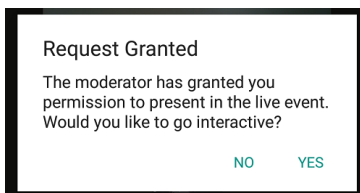
Public Engagement - Instructions to Speak

System Requirements:	Mobile Device Requirements:
Windows - 10 & 7 (with SP1+) macOS - 10.11+	Android 6.0 and later Apple iOS 10.0 and later
Your device must have a working microphone, working camera is optional. You must join via an Internet browser or Bluejeans app to speak.	
If you need assistance call Bluejeans support at (408) 791-2830.	

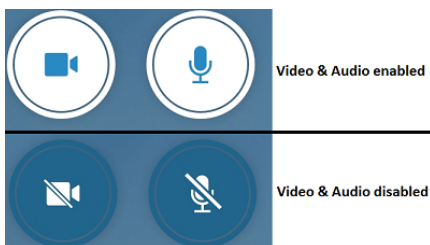
To speak you will need to send a request by clicking the CHAT button, submit your name, relationship to district, your school community, and your contact information (only if you want direct response to questions).



1. Once the request has been granted you will receive a notice on your screen. Click yes to go interactive.



2. The Board requests that you make yourself visible when you are recognized to speak by clicking on the video camera icon. When you are recognized, you will be transitioned to the active screen.



You are now live in the meeting.

Each person's speaking limit will be up to **3-minutes** and speakers may only be heard once.

After speaking, you will briefly see the welcome screen again as you transition back to the live stream meeting.