



Cincinnati Public Schools

EARLY CHILDHOOD EDUCATION DEPARTMENT

A FAMILY MAY REGISTER/ENROLL FOR ANY SCHOOL AT ANY HUB

Contact a Hub at 513-363-0240

Documentation Needed For Preschool Enrollment

- ❑ Birth Certificate
- ❑ Shot Record
- ❑ Proof of Address (**one** item from the list)
- ❑ Parent/Guardian Identification
- ❑ Proof of Income (Current pay stub(s) **and** most recent W2(s) or tax return)
- ❑ Medical Exam (good for 12 months)
- ❑ Dental Exam (good for 12 months)
- ❑ Health Plans (Allergy, Asthma, etc.)

Homeowner Deed – printout from auditor’s website and addressed to the parent at that address	Homeowner / Renter Insurance Statement – dated within the last 12 months
Property Tax Statement – dated within the last 12 months and be addressed to the parent at the residence	Gas/Electric/Water Statement (non-cable utility bill)– dated within the last 30 days
Mortgage Statement – dated within the previous 60 days and be addressed to the parent at the residence	Federal or state tax returns – dated within the last 12 months
Rental Agreement – signed by both the landlord & tenant; including landlord contact information	Any piece of mail dated within the last 30 days from the federal, state, or local government, such as HCJFS, Social Security, Child Support Enforcement Agency, etc.
Construction contract include: A sworn statement describing the location of the house to be built and stating the parent’s intention to reside there upon completion	Note: CPS accepts Parent Residency & Property Owner Affidavits. CPS does not accept notarized statements as proof of residency.

Early Childhood Staff _____

Date _____

VINE - HUB 1 Press Option 1	LEAP – HUB 2 Press Option 2	CARTHAGE – HUB 3 Press Option 3	CHEVIOT / WESTWOOD 513.363.1575
RSA Vine – 2120 Vine St.	LEAP – 2001 Baltimore Ave.	Carthage – 125 W. North Bend Rd.	3132 Mozart Ave.
RS @ AWL	RS @ CARSON	RS @ AMIS	RS @ CHEVIOT / WESTWOOD
RS @ AIKEN	RS @ CHASE	RS @ BOND HILL	
CANS	RS @ CHEVIOT	RS @ CARTHAGE	
DATER MONTESSORI	RS @ COLLEGE HILL	RS @ DOUGLASS	
RS @ EZZARD CHARLES	RS @ COVEDALE	RS @ EVANSTON	
FAIRVIEW @ RS VINE	RS @ ETHEL M. TAYLOR	RS @ JP PARKER	
RS @ MT. WASHINGTON	GAMBLE MONTESSORI	PLEASANT RIDGE MONTESSORI	
PARKER WOODS MONTESSORI	RS @ GAMBLE	RS @ ROCKDALE	
N. AVONDALE MONTESSORI	RS @ HAYS-PORTER	RS @ ROSELAWN	
RS @ RIVERVIEW	RS @ LEAP	RS @ SILVERTON	
RS @ ROTHENBERG	RS @ MIDWAY	RS @ SOUTH AVONDALE	
SANDS MONTESSORI	RS @ MT. AIRY	RS @ TAFT ELEMENTARY	
RS @ VINE	RS @ OYLER	RS @ WINTON HILLS	
	RS @ PLEASANT HILL	RS @ WOODFORD	
	RS @ REES E. PRICE		
	RS @ ROBERTS		
	RS @ ROLL HILL		
	RS @ SAYLER PARK		