

BOARD OF EDUCATION

CINCINNATI, OHIO

PROCEEDINGS

SPECIAL MEETING

February 23, 2009

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SPECIAL MEETING

The Board of Education of the City School District of the City of Cincinnati, Ohio, met in special session pursuant to notice by the Treasurer in the Board Office at the Cincinnati Public Schools Education Center, 2651 Burnet Avenue, Monday, February 23, 2009 at 6:45 p.m., President Reed in the chair. The pledge to the flag was led by President Reed.

ROLL CALL

Present: Members Bates, Bolton, Cranley, Flannery, Ingram, Nelms, President Reed (7)

Interim Superintendent Ronan was present.

RECESS INTO EXECUTIVE SESSION

Mrs. Cranley moved and Ms. Bolton seconded the motion that the Board recess into executive session at 6:47 p.m. to consider pending court action in conference with Board Legal Counsel.

Ayes: Members Bates, Bolton, Cranley, Flannery, Ingram, Nelms, President Reed (7)

Noes: None

President Reed declared the motion carried.

ADJOURN FROM RECESS

The Board adjourned from Executive Session at 7:00 p.m.

Jonathan L. Boyd
Treasurer/CFO

BOARD OF EDUCATION

CINCINNATI, OHIO

PROCEEDINGS

REGULAR MEETING

February 23, 2009

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REGULAR MEETING

The Board of Education of the City School District of the City of Cincinnati, Ohio, met pursuant to its calendar of meetings in the Rosa E. Blackwell Interactive Learning Center at the Cincinnati Public Schools Education Center, 2651 Burnet Avenue, Monday, February 23, 2009 at 7:06 p.m., President Reed in the chair. The pledge to the flag was led by Robert Champion, Cyncere Heard, Megan Irons, Courage Sellers, and Darianna Whitt, students from Hoffman – Parham School. Stacey Hill-Simmons, Principal.

ROLL CALL

Present: Members Bates, Bolton, Cranley, Flannery, Ingram, Nelms, President Reed (7)

Interim Superintendent Ronan was present.

MINUTES APPROVED

Ms. Bolton moved that the minutes of the following meetings be approved without reading, copies of said minutes having been distributed to members and made available to the public and news media on February 23, 2009.

Special Public Meeting	January 7, 2009
Special Meeting	February 9, 2009
Regular Meeting	February 9, 2009

Passed viva voce.

President Reed declared the motion carried.

PARTNERSHIP PRESENTATION

GE-Hoffman Tutoring Partnership - Jack Ryan, GE Aviation; and Stacy Hill-Simmons

HEARING THE PUBLIC

The following persons addressed the Board regarding the topics indicated:

Brandt Smith	- Support of new design for Clark Montessori on Erie Avenue
Jean Marquard	- Support of new design for Clark Montessori on Erie Avenue
Sean McGrory	- Support of new design for Clark Montessori on Erie Avenue
Calen Settles	- Support of new design for Clark Montessori on Erie Avenue
Natania Hoffman	- Against new design for Clark Montessori on Erie Avenue
Edie Schmidt	- Support of new design for Clark Montessori on Erie Avenue
David Hapner	- Support of new design for Clark Montessori on Erie Avenue
Maryann Burwinkel	- Support of new design for Clark Montessori on Erie Avenue
Monica Williams	- Support of new design for Clark Montessori on Erie Avenue
Leah Yagodich	- Against new design for Clark Montessori on Erie Avenue
Cathy McNair	- Support of new design for Clark Montessori on Erie Avenue
Kathy Howell	- Support of new design for Clark Montessori on Erie Avenue
Lisa McQueen	- Support of new design for Clark Montessori on Erie Avenue

HEARING THE PUBLIC (cont.)

The following persons addressed the Board regarding the topics indicated:

Stephanie Bradford	- Support of new design for Clark Montessori on Erie Avenue
Heather Duncan	- Support of new design for Clark Montessori on Erie Avenue
Anne Bruce	- Against new design for Clark Montessori on Erie Avenue
Dr. Edward Loftspring	- Against new design for Clark Montessori on Erie Avenue
Ina Loftspring	- Against new design for Clark Montessori on Erie Avenue
Martin Bruce	- Against new design for Clark Montessori on Erie Avenue
David Schaff	- John P Parker School
Mary Kuhl	- Security issues at Westwood School
Kent Friel	- Pleased with progress at Woodward Career Tech High School
Ben Truax	- Support of new design for Clark Montessori on Erie Avenue

PRESENTATIONS

Employee Recognition - Mary Ronan, Interim Superintendent

Schematic Design for Woodford Paideia Academy - Marcie Kinney, GBBN Architects, Inc.; Cindi Menefield, Principal; and Sharon Siereveld, Chair, LSDMC

RESOLUTION EXPRESSING AN INTENT TO AWARD CONSTRUCTION CONTRACT FOR BID PACKAGE #7; LOOSE FURNISHINGS AND AUTHORIZING THE PRESIDENT AND THE TREASURER TO ENTER INTO SAID CONTRACT UPON COMPLIANCE WITH ALL CONDITIONS PRECEDENT RELATED TO JOHN P. PARKER SCHOOL

WHEREAS, the Board of Education of the Cincinnati Public Schools (hereinafter called the "Board of Education"), County of Hamilton, Ohio, approved a Detailed Estimate of Construction Cost and draft Construction Documents for Bid Package #7; Loose Furnishings (hereinafter called the "Bid Package") related to John P. Parker School (hereinafter called the portion of the "Project") and authorized the commencement of the bidding process, including the advertisement for bids, contingent on approval of the Construction Documents by the Ohio School Facilities Commission (hereinafter called the "Commission"), and all pursuant to applicable laws, including but not limited to, Sections 7.12, 9.31, 9.311, 153.12, 153.50, 153.51, 153.52, 153.54 to 153.571, 3313.46, 3318.10 and 5719.042, ORC;

WHEREAS, the Board of Education has appointed certain authorized representatives (hereinafter called the "Authorized Representatives") to act on its behalf during the planning, bidding, award and construction phases of the portion of the Project;

WHEREAS, Turner/DAG/TYS (hereinafter called the "Construction Manager"), with the assistance of Voorhis, Slone, Welsh & Crossland (hereinafter called the "Architect") and the Board of Education's Authorized Representatives, commenced the bidding process for said Bid Package;

WHEREAS, the Construction Manager, with the assistance of the Architect and Authorized Representatives, held a Pre-Bid Conference for prospective bidders wherein prospective bidders were briefed on said Bid Package;

WHEREAS, the Treasurer, on behalf of the Board of Education and with the assistance of the Architect, received sealed bids at the time and place established for the receipt of bids for said Bid Package in the Notice To Bidders and opened and read aloud said bids immediately thereafter in compliance with paragraphs IB 3.1 and 3.2;

WHEREAS, the Treasurer and Construction Manager, with the assistance of the Architect and Authorized Representatives, have tabulated the bids received and advised the Board of Education and the Commission on the acceptance or rejection of any or all bids, Alternates and budget considerations;

**RESOLUTION EXPRESSING AN INTENT TO AWARD CONSTRUCTION CONTRACT FOR BID PACKAGE #7;
LOOSE FURNISHINGS AND AUTHORIZING THE PRESIDENT AND THE TREASURER TO ENTER INTO SAID
CONTRACT UPON COMPLIANCE WITH ALL CONDITIONS PRECEDENT RELATED TO JOHN P. PARKER
SCHOOL**
(cont.)

WHEREAS, the Board of Education has complied with all prerequisites of entering into a contract for said Bid Package, including, if applicable, any procedures for disposing of real property required by Section 3313.41, ORC; and

WHEREAS, the Treasurer and Construction Manager, with the assistance of the Architect and Authorized Representatives, have reviewed all bids received for the Bid Package and conducted a responsibility investigation of the apparent low Bidder in compliance with paragraph IB 3.5 and Sections 153.12, 3313.46(A)(6) and 3318.10, ORC, and any other authorizing provisions of law; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Education that after careful consideration and evaluation of the information before it:

Section 1. Subject to the approval of the Commission, the Board of Education hereby accepts the recommendation of the Authorized Representatives, Construction Manager and Architect to award the Base Bids and any Alternates for said Bid Package for the portion of the Project to the Bidder as provided below as the lowest responsible Bidder in compliance with paragraph IB 3.5 and Sections 3313.46(A)(6) and 3318.10, ORC, and any other authorizing provisions of law, contingent upon compliance with all conditions precedent to contract execution under paragraph IB 7.3:

<u>Bid Package</u>	<u>Lowest Responsible Bidder</u>	
#7; Loose Furnishings Base Bid	Tom Sexton & Associates, Inc.	<u>\$163,616.50</u>
	Total	\$163,616.50

Section 2. Subject to the approval of the Commission, the Board of Education hereby authorizes the Construction Manager, on its behalf, to forward a Notice of Intent to Award Contract for said portion of the Project in compliance with paragraph IB 3.7, with the appropriate Contract Form, to the lowest responsible Bidder referenced in Section 1. The Construction Manager shall simultaneously notify the surety and agent of the surety of said lowest responsible Bidder of the intent to award pursuant to Section 9.32, ORC.

Section 3. Subject to the approval of the Commission and Board of Education construction counsel, and upon compliance with all conditions precedent to Contract execution under paragraph IB 7.3, the Board of Education hereby authorizes the President and Treasurer to sign said Contract.

Section 4. Subject to the approval of the Commission, the Board of Education hereby authorizes the Treasurer to sign the Certificate of Funds, upon execution of said Contract, and attach to said Contract a copy thereof, along with a copy of this resolution. The Construction Manager is then directed to forward the executed Contract to the Commission for approval.

Section 5. Subject to the concurrence of the Commission, the Board of Education hereby authorizes the Construction Manager, at a time determined appropriate by the Construction Manager, after the Construction Manager's receipt of said Contract signed by the Contractor, to forward a Notice to Proceed for said Contracts in compliance with paragraph IB 7.4.

Section 6. Subject to the approval of the Commission, the Board of Education hereby authorizes the Treasurer, at the appropriate time and with the assistance of the Board of Education construction counsel, to prepare, and make available upon request, a Notice of Commencement pursuant to Section 1311.252, ORC, prior to the performance of any work related to said Contract.

Section 7. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

**RESOLUTION EXPRESSING AN INTENT TO AWARD CONSTRUCTION CONTRACT FOR BID PACKAGE #7;
LOOSE FURNISHINGS AND AUTHORIZING THE PRESIDENT AND THE TREASURER TO ENTER INTO SAID
CONTRACT UPON COMPLIANCE WITH ALL CONDITIONS PRECEDENT RELATED TO JOHN P. PARKER
SCHOOL**
(cont.)

Section 8. This resolution shall be in full force and effect from and immediately after its adoption shall supersede any prior resolution or act of this Board of Education, which may be inconsistent with or duplicative of the provisions of this resolution.

Melanie Bates

Mrs. Bates moved and Mr. Nelms seconded the motion that the Resolution Expressing An Intent To Award Construction Contract For Bid Package #7; Loose Furnishings And Authorizing The President And The Treasurer To Enter Into Said Contract Upon Compliance With All Conditions Precedent Related To John P. Parker School be approved.

Ayes: Members Bates, Bolton, Ingram, Nelms, President Reed (5)

Noes: Member Cranley, Flannery (2)

President Reed declared the motion carried.

**RESOLUTION APPROVING SCHEMATIC DESIGN DOCUMENTS
RELATED TO THE WOODFORD PAIDEIA ACADEMY**

WHEREAS, the Cincinnati Public Schools (hereinafter called the "School District"), County of Hamilton, Ohio is bidding and awarding construction contracts related to its Ohio School Facilities Commission Accelerated Urban School Building Assistance Program and locally funded initiatives, as applicable (hereinafter called the "Project");

WHEREAS, the School District's Board of Education (hereinafter called the "Board of Education") has entered into an Accelerated Urban School Building Assistance Program Project Agreement (hereinafter called the "Project Agreement") with the Ohio School Facilities Commission, State of Ohio (hereinafter called the "Commission") as authorized under Section 3318.38, ORC, pursuant to the receipt of State of Ohio's monies for basic project costs set aside and approved by the Ohio Controlling Board under Section 3318.04, ORC;

WHEREAS, the Board of Education has appointed certain authorized representatives (hereinafter the "Authorized Representatives") to act on its behalf during the planning, bidding, award and construction phases of the Project;

WHEREAS, the Board of Education has issued, or is in the process of issuing, its bond or notes as required under Sections 3318.80(A) and 3318.091, ORC, and depositing the proceeds thereof in the Board of Education's Project Construction Account as required by Section 3318.08(B) and 3318.091, ORC;

WHEREAS, the Board of Education, with the approval of the Commission, has contracted with a qualified professional design firm, GBBN (hereinafter called the "Architect"), under Sections 153.65 to 153.71, ORC, to prepare plans, specifications and estimates of cost, and such data as the Board of Education and Commission deem necessary for the Woodford Paideia Academy, including locally funded initiatives, if any (hereinafter called the "portion of the Project") in compliance with the Project Agreement and Section 3318.091, ORC;

**RESOLUTION APPROVING SCHEMATIC DESIGN DOCUMENTS
RELATED TO THE WOODFORD PAIDEIA ACADEMY
(cont.)**

WHEREAS, the Architect has visited the portion of the Project site and provided the Board of Education with an evaluation of the Program of Requirements, schedule and budget requirements, including the Construction Budgets;

WHEREAS, the Board of Education has obtained, or is in the process of obtaining, any necessary land surveys, tests of surface and subsoil conditions at the site, soil borings and any other test as deemed necessary for said portion of the Project;

WHEREAS, the Architect, with the input of the Authorized Representatives and Turner/DAG/TYS (hereinafter called the "Construction Manager"), retained by the Commission, as to constructability, logistics, availability of materials and labor, and time requirements for construction and factors related to the Commission, preliminary budgets and possible economies, has prepared Schematic Design Documents for the portion of the Project based on the Program of Requirements and schedule and budget requirements, which consist of architectural drawings and other documents illustrating the scale of the portion of the Project and of the relationship of components of the portion of the Project to one another and of the portion of the Project to surrounding properties;

WHEREAS, the Board of Education, Construction Manager, Authorized Representatives and Commission have reviewed the Schematic Design Documents for the portion of the Project, and met to make, or otherwise communicated, comments or suggestions concerning the Schematic Design Documents to the Architect and the Architect has, as necessary, submitted an amended set of Schematic Documents for the portion of the Project to the Board of Education for its approval;

WHEREAS, the Construction Manager, with the assistance of the Architect and Authorized Representatives, has prepared a Statement of Probable Construction Cost based on current area volume and other unit costs and an updated Project Schedule, and with the Architect, has reviewed any differences between the Construction Budget and the Statement of Probable Construction Cost, identified reasons for any difference, recommended means to eliminate the difference and prepared a report describing the agreed upon means and submitted said report to the Authorized Representatives and Commission; and

WHEREAS, the Board of Education now desires to approve the Schematic Design Documents pertaining to the portion of the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education, as authorized under Section 3318.091, ORC, and the Project Agreement, approves the Schematic Design Documents for the portion of the Project in substantially the form presently on file with the Board of Education, in conjunction with its Authorized Representatives approval of the Project Schedule and Statement of Probable Construction Cost, subject to the final review and approval of the Schematic Design Documents by the Commission. Failure of the Commission to grant its final approval to the Schematic Design Documents shall cause the Board of Education's approval of the Schematic Design Documents to become null and void.

Section 2. The Board of Education authorizes the Architect, with the assistance of the Construction Manager and Authorized Representatives, to complete Design Development Documents for the portion of the Project based on the approved Program of Requirements, Project Schedule, Statement of Probable Construction Cost and Schematic Design Documents, which shall consist of drawings, outline specifications and other documents to fix and describe the size and character of the portion of the Project as to architectural, structural, mechanical and electrical systems, materials, and such other essential elements as may be appropriate.

Section 3. The Board of Education directs the Construction Manager, with the assistance of the Architect and Authorized Representatives, to submit Detailed Estimates of Construction Cost and Project Schedules indicating milestone completion dates for the portion of the Project to the Board of Education for its approval. In establishing the Detailed Estimate of Construction Cost, the Construction Manager shall include reasonable contingencies for design, bidding and price escalation and determine in conjunction with the Board of Education's Authorized Representatives and Architect the materials, equipment, component systems and types of construction to be included in the Contract Documents.

**RESOLUTION APPROVING SCHEMATIC DESIGN DOCUMENTS
RELATED TO THE WOODFORD PAIDEIA ACADEMY**
(cont.)

Section 4. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 5. This resolution shall be in full force and effect from and immediately after its adoption and shall supercede any prior resolution or act of this Board of Education, which may be inconsistent or duplicative with the provisions of this resolution.

Eve Bolton

Ms. Bolton moved and Ms. Ingram seconded the motion that the Resolution Approving Schematic Design Documents Related To The Woodford Paideia Academy be approved.

Ayes: Members Bates, Bolton, Cranley, Flannery, Ingram, Nelms, President Reed (7)

Noes: None

President Reed declared the motion carried.

SWAP POLICY

Cincinnati Public Schools Swap Policy and Guidelines

6144.1

Introduction

Interest rate swap agreements (“Swaps”) and related financial instruments and derivatives are appropriate interest rate management tools. Properly used, Swaps can increase the financial flexibility and provide opportunities for interest rate savings for Cincinnati Public Schools (“CPS”).

Swaps are appropriate to use when they achieve a specific financial objective consistent with CPS’s overall policies. Swaps may be used, for example, to lock-in a current market fixed rate or create additional variable rate exposure. Swaps may be used to produce interest rate savings or alter the pattern of debt service payments. Swaps may be used to cap, limit or hedge variable rate payments. Options granting the right to commence or cancel an underlying Swap are permitted to the extent the Swap itself is otherwise consistent with this policy.

The authorized Swaps contemplated in this policy are intended to reduce the amount or duration of interest rate risk, or produce a lower cost of borrowing when used in combination with the issuance of bonds.

SWAP POLICY

(cont.)

Rationales for Utilizing Interest Rate Swaps

The use of Swaps and related financial instruments should balance CPS's Board primary objectives of reducing the cost of capital, minimizing interest rate volatility, and gaining flexibility in structuring and managing its debt portfolio over time with the risks associated with these tools and instruments. Examples of how CPS's debt management objectives can be achieved through the use of Swaps and other financial instruments are describe below:

- Reduce borrowing costs at the time of issuance
Create synthetic fixed rate debt through a floating-to-fixed Swap
- Actively manage interest rate risk
Lock-in current market rates through (forward starting) floating-to-fixed Swap
- Optimize capital structure
Sell option to convert variable rate debt to fixed
- Balance financial risk
Purchase of interest rate cap
- Achieve appropriate asset/liability match
Create variable rate exposure through fixed-to-floating Swap

Authority for Entering Into Swap Agreements

The purpose of this policy is to integrate the use of Swaps into CPS's overall debt management practice. The use of Swaps will be limited to CPS's outstanding or anticipated and authorized debt, and do not apply and are therefore not authorized for use in conjunction with CPS's investment portfolio. Swaps will not be used for speculation on the future direction of interest rates. CPS's CFO/Treasurer, in consultation with CPS's Financial/Swap Advisor, counsel and subject to the approval of CPS's CFO and Board, shall be responsible for determining if and when it is in CPS's overall best financial interests to enter into a Swap or related financial arrangement covered by this policy.

In connection with the use of any Swaps, CPS's Board shall comply with all applicable state and federal laws. CPS's Board must receive an opinion acceptable to the market from a nationally recognized firm that the swap contract is a legal, valid, and binding obligation of the CPS Board and that entering into such a contract complies with federal and state law and CPS Board's own policies.

Permitted Instruments

CPS Board may utilize financial instruments that *(i)* lower its interest expense, *(ii)* manage its financial risk, or *(iii)* improve its financial condition.

CPS Board shall not use financial instruments that *(i)* create extraordinary leverage or financial risk, *(ii)* lack adequate liquidity to terminate at market, or *(iii)* provide insufficient price transparency to allow reasonable valuation on an ongoing basis.

The use of derivative financial products should produce a result not otherwise available in the cash market (i.e., lack of advance refunding/non-callable debt), or provide a higher level of net savings compared to conventional financing methods.

SWAP POLICY

(cont.)

Permitted Financial Instruments

CPS Board may expressly utilize the following financial instruments, after identifying financial objective(s) to be realized and assessing the attendant risks:

- Interest Rate Swaps
- *Immediate or forward starting floating-to-fixed rate swaps, designed to capture current market interest rates*
- *Fixed-to-floating rate swaps, designed to create additional variable interest rate exposure*
- Interest Rate Caps
- *Financial contracts (caps, collars, floors) that limit or bound exposure to interest rate volatility*
- Options on Swaps
- *Sale of options to commence or cancel interest rate swaps*
- Basis Swaps
- *Floating-to-floating rate swaps to manage basis or tax risk*

Approved Swap Transaction Types

Swaps

Fixed-to-Floating Rate Swap (Synthetic Variable)
Fixed-to-Floating Rate Cancelable Swap (Synthetic Variable)
Floating-to-Fixed Rate Swap (Synthetic Fixed)
Floating-to-Fixed Rate Forward Swap (Bond Issue Anticipation Hedge/Synthetic Forward Refunding)
Basis Swaps (Floating-to-Floating) on Approved Indices

Swaptions

Floating-to-Fixed Rate Swaption Sale (Synthetic Forward Refunding)
Floating-to-Fixed Rate Swaption Sale (Bond Call Option Monetization)
Other Approved Swaption Purchases and Sales for Asset-Liability Management

Caps/Floors/Collars

Interest Rate Caps/Floors Embedded in Approved Swap Transactions
Purchased Caps
Purchased Floors
Purchased Collars (Buy Cap/Sell Floor)

Other Non-Traditional Hedging tools (e.g., Knock-Out Options, Inflation-Indexed Swaps)

Subject to approval based on Verifiable Savings or Risk Reduction Benefit Targets if in the opinion of CPS Board and its Financial/Swap Advisor they do not conflict with goals for liquidity and price transparency.

Approved Indices

- LIBOR (London Inter Bank Offered Rate) as published by the British Bankers Association
- SIFMA (The Securities Industry and Financial Markets Association Municipal Swap Index) published by Municipal Market Data and formerly known as the BMA Municipal Swap Index
- Actual Bond Rate – the actual rate paid by CPS Board on its own variable rate bonds
- Another index as deemed appropriate by CPS's Treasurer/CFO and Financial/Swap Advisor

Size Limitation

CPS Board will limit the total net notional amount of derivatives to an amount not to exceed \$120,000,000.

SWAP POLICY

(cont.)

Swap Risk Analysis

CPS's CFO/Treasurer and its Financial/Swap Advisor shall evaluate all financial products with respect to the unique risks that Swap transactions bear. A specific determination must be made that the proposed or expected benefits exceed the identified risks by an adequate margin over those available in the traditional cash or fixed rate market. At a minimum, the CFO / Treasurer and its Financial/Swap Advisor shall perform an evaluation of the risks and what steps have been taken to mitigate any risks and report this to the Board. CPS Board may retain a swap advisor to assist in assessing these risks. Questions that may arise include the following:

- Market or interest rate risk
Does the transaction hedge or create interest rate volatility?
- Tax Risk
How is the transaction or its benefits affected by a future change in federal income tax policy?
- Termination Risk
Under what circumstances might the transaction be terminated? At what value?
- Risk of Uncommitted Funding (Put Risk)
Does the transaction create additional financing dependent upon third party participation?
- Rollover Risk
Is the term of the Swap shorter than the term of the underlying hedged asset?
- Legal Risk
Is the transaction expressly authorized?
- Counterparty Risk
What is the creditworthiness of the counterparty?
- Rating Agency Risk
Is the proposed transaction consistent with CPS's current ratings and ratings objectives?
- Basis Risk
Do the anticipated payments the City receives match the payments it makes?
- Subsequent Business Conditions
Does the transaction or its benefits depend upon the continuation, or realization, of specific industry business conditions?
- Operational Risk
Does the CPS have adequate systems, policies, and practices in place to monitor and manage the transaction over its term?

Swap Procurement and Execution

Procurement

CPS Board will not have a fixed policy with respect to the procurement of Swaps and other financial instruments authorized by this policy. However, CPS Board may have a bias toward competitively bidding financial products of a general nature that are widely available in the marketplace. On a product-by-product basis, CPS Board will have the authority to negotiate the procurement of financial instruments that have customized or specific attributes designed on its behalf. The CFO/Treasurer will be responsible for determining the method of procurement for Swaps and related financial instruments. An independent swap advisor will be retained to assist the CFO/Treasurer in evaluating the proposed pricing of Swaps or related financial instruments.

SWAP POLICY

(cont.)

Swap Execution

The CFO/Treasurer may recommend the use of financial derivative products if they:

1. Provide a specific benefit not otherwise available;
2. Produce greater expected interest rate savings than cash market alternatives;
3. Do not create extraordinary leverage or financial risk;
4. Result in an improved capital structure or better asset/liability match; and
5. Reasonably pass the risk evaluation required by this policy.

Swap Documentation

CPS Board will use standard International Swaps and Derivatives Association (“ISDA”) swap documentation including the Schedule to the Master Agreement and a Credit Support Annex.

Terms and Notional Amount of Swap Agreement

CPS Board shall determine the appropriate term for Swaps on a case-by-case basis. The slope of the swap curve, the marginal change in swap rates from year to year along the swap curve, and the impact that the term of the Swap has on CPS’s overall financial exposure shall be considered in determining the appropriate term of any Swap agreement. In connection with the issuance or carrying of bonds, the term of the Swap agreement between CPS Board and a qualified swap counterparty shall not extend beyond the final maturity date of existing CPS debt, or in the case of a refunding transaction, beyond the final maturity of the refunding bonds. At no time shall the total notional amount of all Swaps exceed the total amount of outstanding applicable bonds.

Terms and conditions of any Swap shall be negotiated by the CFO/Treasurer in the best interests of CPS subject to the applicable legal provisions and this policy. The Swap agreements entered into between CPS Board and each counterparty shall include payment, term, security, collateral, default, remedy, termination, and other terms, conditions and provisions as the Board and the CFO/Treasurer, in consultation with CPS legal counsel and its swap advisor, deems necessary or desirable.

Subject to the provisions contained herein, CPS’s swap documentation and terms should include the following:

- The downgrade provisions triggering termination should be bilateral or favorable to CPS
- Governing law for Swaps will be New York law, but documents should reflect applicable Ohio authorization provisions
- The specified indebtedness related to credit events in the Master Agreement should be narrowly drafted and refer only to specific debt
- Eligible collateral should be limited to Treasuries, Federal Agencies and any other securities which in CPS Board’s sole discretion after consultation with legal counsel and the financial/swap advisor shall be deemed reasonable and creditworthy
- Collateral thresholds should be set on a sliding scale reflective of credit ratings
- Termination value should be set by “market quotation” methodology
- For counterparties below “AA” use a credit support annex to document swap termination value collateralization procedures

Policy on Swap Counterparties

CPS Board shall only do business with highly rated counterparties, and will structure swap agreements to protect itself from credit deterioration.

SWAP POLICY

(cont.)

Guidelines on Counterparty Risk

CPS Board should not have an immutable credit standard. However, CPS Board shall attempt to do business with highly rated counterparties with a rating of AA or better. For lower rated (below AA) counterparties, CPS should seek credit enhancement in the form of:

1. Collateral or;
2. Contingent swap counterparty providing support.

Swap documents should contain ratings downgrade triggers including a minimum rating threshold of “Baa3/BBB-”, below which allows assignment or termination at market levels.

Qualified Swap Counterparties

CPS Board shall be authorized to enter into interest rate swap transactions only with qualified swap counterparties. The composition of the approved swap counterparties will change from time to time. Qualified swap counterparties must be rated at least “Aa3” or “AA-“, or equivalent by any two of the nationally recognized rating agencies (i.e., Moody’s, Standard and Poor’s, or Fitch); or have a “AAA” subsidiary as rated by at least one nationally recognized credit rating agency. In addition, the counterparty must have a demonstrated record of successfully executing swap transactions with similar entities as well as creating and implementing innovative ideas in the swap market. Each counterparty shall have minimum capitalization of at least \$150 million. CPS Board will not enter into financial products with counterparties rated below A/A2 by any nationally recognized rating agency.

Limitations on Counterparty Exposure

Guidelines

In order to diversify CPS’s counterparty credit risk, and to limit CPS’s credit exposure to any one counterparty, limits will be established for each counterparty based upon both the credit rating of the counterparty as well as the relative level of risk associated with each existing and proposed swap transaction. The guidelines below provide general termination exposure guidelines with respect to whether CPS Board should enter into an additional transaction with an existing counterparty. CPS Board may make exceptions to the guidelines at any time to the extent that the execution of a swap achieves one or more of the goals outlined in these guidelines or provides other benefits to CPS. In general, the maximum Net Termination Exposure to any single Counterparty should be set so that it does not exceed a prudent level as measured against the gross revenues, available assets or other financial resources of CPS.

Such guidelines will also not mandate or otherwise force automatic termination by CPS Board or the counterparty. Maximum Net Termination Exposure is not intended to impose retroactively any terms and conditions on existing transactions. Such provisions will only act as guidelines in making a determination as to whether or not a proposed transaction should be executed given certain levels of existing and projected net termination exposure to a specific counterparty. Additionally, the guidelines below are not intended to require retroactively additional collateral posting for existing transactions. Collateral posting guidelines are described in the “Collateral” section below. The calculation of net termination exposure per counterparty will take into consideration multiple transactions, some of which may offset the overall exposure to CPS.

Under this approach, CPS Board will set limits on individual counterparty exposure based on existing as well as new or proposed transactions. The sum of the **current market value** and the **projected exposure** shall constitute the Maximum Net Termination Exposure. For outstanding transactions, current exposure will be based on the market value as of the last quarterly swap valuation report provided by the Financial/Swap Advisor. Projected exposure shall be calculated based on the swap’s potential termination value taking into account possible adverse changes in interest rates as implied by historical or projected measures of potential rate changes applied over the remaining term of the swap.

SWAP POLICY

(cont.)

For purposes of this calculation, CPS Board shall include all existing and projected transactions of an individual counterparty and all transactions will be analyzed in aggregate such that the maximum exposure will be additive.

The exposure thresholds, which will be reviewed periodically by CPS Board to ensure that they remain appropriate, will also be tied to credit ratings of the counterparties and whether or not collateral has been posted as shown in the table below. If a counterparty has more than one rating, the lowest rating will govern for purposes of the calculating the level of exposure. A summary table is provided below.

Counterparty Credit Exposure Recommended Limits			
Credit Ratings	Maximum Collateralized Exposure	Maximum Uncollateralized Exposure	Maximum Net Termination Exposure
Aaa/AAA	NA	\$40.0 million	\$40.0 million
Aa/AA Category	\$25.0 million	\$15.0 million	\$40.0 million
A/A Category	\$25.0 million	None	\$25.0 million
Below A3/A-	\$20.0 million	None	\$20.0 million

If the exposure limit is exceeded by counterparty, CPS Board shall conduct a review of the exposure limit per counterparty. CPS Board, in consultation with its Swap Counsel and Financial/Swap Advisor, shall explore remedial strategies to mitigate this exposure.

CPS's swap exposure to any single counterparty will be limited to 25% of the counterparty's capitalization.

Benefit Expectation

Financial transactions, using Swaps or other derivative products, intended to produce the effect of a synthetic advanced refunding, must generate 2.0% **greater** savings than the benefit threshold then in effect for fixed-rate bonds.

The higher savings target reflects the greater complexity and higher risk of derivative financial instruments, and should include a risk adjustment for other factors. For example, if the bonds are callable and the swap is not, or if tax risk is included in the proposed swap transaction then the comparison should include a risk adjustment for these factors.

Using a refunding situation to illustrate this approach, if CPS Board considers the application of a swap or swaption to refund outstanding callable bonds (either current, forward or advance) CPS Board should apply the following method to evaluate the refunding benefit threshold:

1. Start with the minimum present value savings expected for a traditional refunding, expressed as a percentage of the refunded par amount of the bonds.
2. Add 2% to that number for the added complexity and risks involved with using a swap.
3. Further, add an amount determined to reflect the value of additional risk, especially tax risk and call provisions. The value of the additional risks should be verified by CPS's Financial/Swap Advisor

In calculating the prospective savings against the target for implementing a fixed-to-variable swap, the cost of remarketing, in addition to the cost of credit and liquidity fees must be added to the variable rate representing the ten-year average of comparable variable rate securities.

SWAP POLICY

(cont.)

Termination Provisions

All swap transactions shall contain provisions granting CPS Board the right to optionally terminate a swap agreement at any time over the term of the agreement. In general, exercising the right to terminate an agreement produces a benefit to CPS, either through the receipt of a payment from a termination, or if the termination payment is made by CPS, in conjunction with a conversion to a more beneficial (desirable) CPS debt obligation, as determined by CPS Board in consultation with its swap/financial advisor and legal counsel.

Collateral

As part of any swap agreement, CPS Board shall require collateralization or other credit enhancements to secure any or all swap payment obligations. As appropriate, CPS Board, in consultation with Counsel, may require collateral or other credit enhancements to be posted by each swap counterparty under the following circumstances:

- Each counterparty to CPS may be required to post collateral if the credit rating of the counterparty or parent falls below the “AA” category. Additional collateral for further decreases in credit ratings of each counterparty shall be posted by each counterparty in accordance with the provisions contained in the collateral support agreement to each counterparty with CPS.
- Collateral shall be deposited with a third party trustee, or as mutually agreed upon between CPS Board and the counterparty.
- A list of acceptable securities that may be posted as collateral and the valuation of such collateral will be determined and mutually agreed upon during negotiation of the swap agreement with each swap counterparty.
- The market value of the collateral shall be determined on at least a monthly basis.
- CPS Board shall determine the reasonable threshold limits for the initial deposit and for increments of collateral posting thereafter, consistent with this policy.
- CPS Board shall determine on a case-by-case basis whether other forms of credit enhancement are more beneficial.

Monitoring and Reporting

At least once per year, or as requested by CPS Board, the CFO/ Treasurer shall prepare a report describing the various Swaps and financial arrangements entered into by CPS Board pursuant to this policy that are in effect as of the date of the report’s publication. The report shall include the following information:

1. A summary of key terms of the agreements, including notional amounts, interest rates, maturity and method of procurement.
2. The fair market value of each agreement.
3. The full name, description, and credit ratings of each counterparty or the applicable guarantor.
4. The amounts that were required to be paid and received, and any amounts that were actually paid and received.
5. A listing of any credit enhancement, liquidity facility, or reserves and an accounting of all costs and expenses associated with the credit enhancement, liquidity facility, or reserves.
6. The aggregate marked-to-market value for each counterparty and the relative exposure compared to other counterparties.
7. The value of any collateral posted to or by CPS related to any outstanding Swaps as of CPS’s financial year-end.
8. A calculation of CPS’s value at risk or termination values for each counterparty.
9. A discussion of other risks associated with each transaction.
10. A listing of any transactions terminated since the prior report and details of why the transaction(s) was(were) terminated.

SWAP POLICY

(cont.)

At the end of each fiscal year, the CFO/ Treasurer shall provide to the Controller all information required for financial reporting under GASB as well as any other reporting or disclosure requirements.

CPS Board should receive reports regarding the mark-to-market of each transaction and the current credit rating of each counterparty on a quarterly basis from an independent source. If collateral is being posted in relation to any swap or group of swaps, CPS Board should independently verify the value of swaps and the collateral on at least a monthly basis.

Adopted: 2/23/09

Ms. Ingram moved and Mr. Nelms seconded the motion that Cincinnati Public Schools Swap Policy and Guidelines – 6144.1 be approved.

Ayes: Members Bates, Bolton, Flannery, Ingram, Nelms, President Reed (6)

Noes: Member Cranley (1)

President Reed declared the motion carried.

REPORT OF THE AD HOC BOARD WORK COMMITTEE

The Ad Hoc Board Work Committee met on Thursday, January 30, 2009, 4:30 PM, at Joseph Beth's Bookstore.

FOR BOARD INFORMATION

The Committee Members discussed their common understanding of their Committee's charge and scope. The charge was to develop a proposal that would allow the Board to restructure its time in order to better deliberate, be more transparent, and focus on governance, oversight and policy responsibilities.

The Committee is also charged to follow up initial Board discussions about organizing a year- long calendar, the most effective Committee scheduling and reshaping Board meetings, both through agendas and types of meetings.

The Committee will make proposals for full Board discussions, possible administration input, and ultimately make recommendations to the appropriate Committees and the full Board.

Any changes suggested by the Ad Hoc Committee will be discussed by the full Board.

- Changes will be phased in over time. A calendar for 2008-2009 already exists.
- Agreed-upon changes will be determined early enough to affect next year's calendar development. Some changes deemed an improvement could be acted on earlier.
- Currently, the Public Affairs Calendar is sufficient. This was developed as a December assignment for the Board and Administration.

REPORT OF THE AD HOC BOARD WORK COMMITTEE

(cont.)

- Currently there has been a conscientious effort to:
 - o Begin discussion of long-term changes in the way that the Board organizes its work;
 - o Begin to move toward regularly scheduled committee meetings that occur on or around already scheduled COW and Board Meetings. For example:
 - *Student Achievement Committee* will meet one hour prior to the first regularly scheduled Board Meeting of the month;
 - *Partnership/Public Engagement Committee* will meet one hour prior to the second regularly scheduled Board Meeting of the month;
 - *Finance Committee* will meet after the first regularly scheduled COW Meeting of the month;
 - *Policy Committee* will meet after the second regularly scheduled COW Meeting of the month; and
 - *Ad Hoc Board Work Committee* will meet as needed in order to complete its assignment and then be sunset until general elections necessitate a transition into a new Board.

Four Mondays Plan Proposal

- 1st Monday meeting would be in Executive Session for immediate and both retrospective and prospective issues;
- 2nd Monday meeting would be a public meeting centered around initiatives and committee reports;
- 3rd Monday meeting would remain open for additional Committee work, workshops, administration evaluations, updates or special public meetings; and
- 4th Monday meeting would be for Regular Business, Superintendent and Treasurer Reports and Recommendations as well as Resolution adoption.

Roberts Rules of Order will be used and a Board or administrative staff member will be the Board's expert parliamentarian.

Ad Hoc Board Work Committee

Eve Bolton

Susan Cranley

Michael Flannery

Mrs. Cranley moved that the Report of the Ad Hoc Board Work Committee be accepted

Passed viva voce.

President Reed declared the motion carried.

REPORT OF THE STUDENT ACHIEVEMENT COMMITTEE

The Student Achievement Committee met on Monday, February 9, 2009 at 6:00 PM at Withrow University High School, 2520 Madison Road, Hyde Park, OH, 45208, on the 2nd Floor, in the Alumni Center.

FOR BOARD INFORMATION**Committee's Yearly Work Plan**

All work, reports and Board assignments will flow and be aligned from the district's goals.

REPORT OF THE STUDENT ACHIEVEMENT COMMITTEE

(cont.)

Goal 1: *Accelerate Academic Achievement*, and All Priorities

- Readings and Ohio School Boards Association (OSBA) Success Newsletters
- Superintendent's Updates

Goal 2: *Increase Financial Stability and Transparency*, and All Priorities, Building Initiatives and Student Data

- Goal Alignment
- Will Give Timely Reports

Goal 3: *Establish and Maintain a Safe, Orderly and Culturally Responsive Environment*, and All Priorities

- Review Policies as Necessary

Goal 4: *Maintain Current and Increase Student Population to Graduation*, and All Priorities

- Superintendent Updates

Other Business

Travel – It was decided that team travel is a better use of limited resources rather than attempting to have individuals cover all available conferences/training. The Committee will determine what conferences/training will be most informative and useful. The Committee will plan to attend the Council of Great City Schools (CGCS) Annual Conference to be held in Portland, Oregon on October 28 to November 1, 2009.

Student Achievement Committee

Susan Cranley, Chair
Eve Bolton
A. Chris Nelms

Staff Liaisons Present

Mary A. Ronan, Interim Superintendent
Laura Mitchell, Deputy Superintendent, *Absent*

Mrs. Cranley moved that the Report of the Student Achievement Committee be accepted

Passed viva voce.

President Reed declared the motion carried.

REPORT OF THE POLICY COMMITTEE

The Policy Committee met on Tuesday, February 10, 2009 at 4:30 PM at the Cincinnati Public Schools Education Center in the Board Office Conference Room.

FOR BOARD INFORMATION**Committee Chair**

Eve Bolton moved that Melanie Bates serve as Committee Chair. Ms. Bates accepted.

Organization of Committee Work

The following policies have been completed and approved by the Board:

Bylaws 000; Administration 1000; Program 2000; Student 5000 and Operations 8000.

REPORT OF THE POLICY COMMITTEE

(cont.)

This year, the Committee will focus on the following policies:

Professional Staff 3000; Classified Staff 4000; Finance 6000 and Relations 9000 series, as well as handle other policies as assigned.

It was decided that the Policy Committee meetings will be held immediately following the second Committee of the Whole meeting of each month. The next meeting is scheduled for Wednesday, March 18 at 5:30 p.m.

Status of Property 7000 Policies

The Administration provided a status report on the technology policies in the 7000 series. The Committee will review the suggested revisions so they may be considered at the next Committee meeting.

Commencement Policy 5123.1

On August 6, 2008, the Policy Committee reviewed this policy and recommended adding the following at the end of the policy as a third paragraph:

Students will be allowed to participate in commencement exercises if they have met all the Criteria for Alternative Pathway to Graduation (ORC 3313.615) and one of their OGT scores is missed by 10 points or more. A waiver can be requested a minimum of 30 days prior to the ceremony.

This recommendation was approved by the full Board at its regular Board of Education meeting on August 11, 2008.

Community Relations Policies 1121a + b

Dr. Carl Evert, Co-Chair, Pleasant Ridge Montessori School Local School Decision Making Committee (LSDMC), submitted a proposal for changes to Policy 1221a + b. Dr. Evert also noted that the LSDMC governance policies should be reviewed to include Community Learning Centers. This proposal was referred to Administration, who will review and be prepared to discuss at the next Policy Committee meeting.

Public Records Policy

It was confirmed that Public Records Policy 8310 is currently in place.

Election of Board Officers Policy

The current practice of electing the Board president and vice president on an annual basis was discussed. Possible alternatives, such as an annual rotation or having the vice president assume the president position, were also discussed. The Administration will determine if this is governed by Ohio Revised Code and if there are any available models. The Ohio School Boards Association and the Council of Great City Schools were recommended as good resources.

Walnut Hill Increase of Credit Requirement for Graduation

Currently, Ohio requires 20 credits for graduation. CPS requires 21. Walnut Hills would like to increase to 24. This request was referred to Administration for review.

Games of Chance and Alcohol on School Property

The Director of Athletics informed the Committee that the request to conduct "games of chance" on school property as a fundraising opportunity has been withdrawn.

The use of alcohol on school property was discussed. CPS' outside general counsel has previously recommended against changing this policy due to alcohol and the mix of students.

Ms. Bates noted that the new school buildings were constructed for use by the broader community and to give them an opportunity for non-traditional uses of the schools and would like the policy to be as inviting as possible.

It was decided to investigate the possibility of a one-time exception. The Administration will prepare an exception to the policy resolution (for a specific date and location) for the Committee's review.

REPORT OF THE POLICY COMMITTEE

(cont.)

Ms. Bolton indicated that a better understanding of the after-hours use of school buildings is needed. The Administration will provide the Committee with a report.

The Committee continued its discussion on the Property 7000 policies. Several administrators were present and reviewed polices appropriate to the following departments: athletics, fiscal services, building operations/food services, and school services/safety & security.

Policy Committee

Melanie Bates, Chair

Eve Bolton

Catherine Ingram, *Absent***Staff Liaison**Tom Rothwell, Interim Director of Schools, *Absent***Administrators Present**

Cynthia Dillon, General Counsel

Terry Elfers, Interim, Chief Operations Officer

Jennifer Wagner, Interim Chief Information Officer

Janet Walsh, Director – Public Affairs

Mrs. Cranley moved that the Report of the Policy Committee be accepted

Passed viva voce.

President Reed declared the motion carried.

REPORT OF THE FINANCE COMMITTEE

The Finance Committee met on Wednesday, February 11, 2009 at 3:30 PM at the Cincinnati Public Schools Education Center in the Board Office Conference Room.

FOR BOARD INFORMATION**Health and Dental Insurance RFP**

Hud Peters of Mercer, discussed with the Committee the Request for Proposal (RFP) and how the health and dental insurance would be bid. The recommendation is to bid the insurances in enough time for implementation in 2010.

Bidding would go out for Medical Plans, Stop Loss, Prescriptions Drugs and Behavioral Health. Potential bidders would be: Aetna, Anthem, CIGNA, Humana and United Health Care.

Humana wanted to make an offer to continue and expand its current relationship with the District, but the Committee agreed the contracts should be up for an open bid process.

REPORT OF THE FINANCE COMMITTEE
(cont.)

Other Business

The Treasurer updated the Committee on the per pupil budget and how monies from the stimulus, if provided, would affect the budget. The per pupil dollars were also compared with and without contingencies.

The Committee discussed the reasonableness to stop working on the Swap Policy or continue its work until the Board organizes its work.

Ms. Cranley suggested the full Board discuss the possibility of stopping discussions on Swap.

Finance Committee

Catherine D. Ingram, Chair
Melanie Bates
Eve Bolton

Staff Liaisons

Mary Ronan, Interim Superintendent
Jonathan L. Boyd, Treasurer/CFO

Mrs. Cranley moved that the Report of the Finance Committee be accepted

Passed viva voce.

President Reed declared the motion carried.

REPORT OF THE COMMITTEE OF THE WHOLE

The Committee of the Whole met in public session on Wednesday, February 18, 2009 at 3:30 PM at the Cincinnati Public Schools Education Center in Conference Room 1-A.

AGENDA

General Electric (GE) Grant Update

Kelli Wells, Director, US Education Programs, GE Foundation

Ms. Wells updated the committee on the work that the GE Foundation is doing with other school districts. She complimented CPS on being a role model to other districts, its strong curriculum and its excellent Dashboard, in relation to other school districts.

Patrick Dolan, GE Foundation Consultant

Mr. Dolan advised the committee on the excellence of the school district. He referenced various areas of the district that were excelling and areas that needed revamping or strengthening to become a world class leader in education.

Elizabeth Deltoro, Program Manager, GE Aviation

Ms. Deltoro reviewed the following core goals of the GE Grant:

1. Common Curriculum
2. Professional Development
3. Constituency Engagement
4. Management Capacity
5. GE Engagement
6. Evaluation

REPORT OF THE COMMITTEE OF THE WHOLE

(cont.)

Ms. Deltoro also updated the committee on milestones of the math and science curriculums, instruction, assessments and professional development.

The committee reviewed a video on CPS's learning initiatives and the Cincinnati Vermont Math Initiative (CVMI). CPS adopted the VMI for its mathematics professional development. The program is five years and trains K-8 mathematics teachers to serve as mathematics resources to all elementary and middle school teachers in their school and/or district in the teaching and learning of mathematics.

Melanie Bates moved and Chris Nelms seconded the motion to recess into Executive Session at 4:34 PM to Consider the Appointment of a Public Employee.

The Board reconvened to public session at 7:00 PM.

The meeting adjourned at 7:05 PM.

Mrs. Cranley moved that the Report of the Committee of the Whole be accepted

Passed viva voce.

President Reed declared the motion carried.

REPORT OF THE SUPERINTENDENT

Clark Montessori Project Meeting Time Line

Date	Meeting Type	Neighbors Attending	Topic Discussed
2/10/07	Community Engagement	McNair, Gerwin (Hyde Park Council Board Member)	Vision for new school
3/10/07	Community Engagement		Vision for new school
5/10/07	School Planning Team		Kickoff, renovation
5/21/07	School Planning Team		
6/01/07	School Planning Team		
6/15/07	School Planning Team		
6/26/07	Community Engagement	Ina/Ed Loftspring, C.&S. Holland	Community engagement for new school
6/29/07	School Planning Team		
7/13/07	School Planning Team	Loftspring	
7/27/07	School Planning Team	Loftspring	
8/10/07	School Planning Team		
9/19/07	School Planning Team		Ohio School Facilities Commission Reassessment
9/26/07	School Planning Team	Loftspring	New vs. renovation; Loftspring questioned site

REPORT OF THE SUPERINTENDENT
(cont.)

Clark Montessori Project Meeting Time Line

Date	Meeting Type	Neighbors Attending	Topic Discussed
10/3/07	Community presentation at Hyde Park School		New vs. renovation Moving to Sands site Formal responses to all questions from attendees
10/18/07	School Planning Team	Loftspring, C. McNair	Loftspring proposed Sands site; consensus to stay at Erie Ave.
11/1/07	School Planning Team	McNair, McGrory, Loftspring	
12/05/07	School Planning Team	McGrory, Loftspring	Early discussion 4 story building
1/1/08	School Planning Team	McNair	
1/24/08	Community Presentation at Oakley Recreation Center	Evans among attendees	
2/6/08	School Planning Team	Loftspring, McGrory, McNair	
2/13/08	School Planning Team	McNair, B&T Evans	
2/20/08	School Planning Team		
3/05/08	School Planning Team	B&T Evans, Loftspring	
3/19/08	School Planning Team	B&T Evans, Loftspring	
4/2/08	School Planning Team	Loftspring, B/T Evans	Landscaping and site
5/14/08	School Planning Team	B&T Evans, Loftspring	
5/28/08	School Planning Team	McNair	
7/16/08	Neighborhood Presentation	B&T Evans	Service yard
7/17/08	Bayard neighbor presentation, 5 families invited	Evans and Bruce attended	
7/23/08	School Planning Team	Loftspring, B. Evans, A. Bruce	Filling ravine due to damage from storm
7/30/08	School Planning Team	B. Evans, Heekin	Site, service yard
8/13/08	School Planning Team	B&T Evans, Loftspring	Ravine
10/9/08	School Planning Team	Heekin	
10/16/08	School Planning Team	Loftspring	
1/8/09	School Planning Team	Loftspring, A/M Bruce Farro (neighbor's attorney)	Intensity/density issue raised
2/11/09	Superintendent Meeting	Multiple	
2/20/09	Superintendent Meeting	Evans, Loftspring, McCarthy, C. Faulkner, Bruce, T. Cooney	

Community engagement meetings were announced on the HPNC e-newsletter and through the Eastern Hills Journal.
Presentations to HPNC on 5/13/08, 12/9/08
Presentations to HPNC Zoning Committee 3/31/08, 5/4/08, 10/28/08, 11/11/08, 11/20/08, 12/3/08

RECOMMENDATIONS OF SUPERINTENDENT OF SCHOOLS

RECOMMENDATION 1 - CERTIFICATED PERSONNEL

A. RETIREMENT

(Indicates that the employee's application for retirement has been approved by STRS, effective the first day of the month. This recommendation is being made because the employee has completed the term of their employment, or due to disability status, or by mutual agreement. There is no mandatory retirement age for employees.)

The following certificated employees have made application to the Ohio State Teachers Retirement System in accordance with the statutes of the State of Ohio.

A. Ruth Tucker	Teacher – South Avondale	Service	March 1
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B. RETURN FROM LEAVE OF ABSENCE

(Indicates that an employee has returned from leave of absence.)

The Superintendent recommends approval of a return from leave of absence for the following. Funding is from the General Fund. Effective date as indicated.

Sharon L. Garrett	Teacher – Pleasant Hill	February 17
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C. ADJUSTMENT OF SALARY

(Occurs when an employee presents documentation of additional training or experience credit.)

The Superintendent recommends an adjustment of salary for the following persons based on degree or additional credit as indicated. Salary is in accordance with the salary schedule. Funding is from the General Fund. Effective date as indicated.

Teacher – Class V (Master's Degree plus 30 semester hours)

Andrea C. Burckard	To: \$64,948.11	From: \$62,750.68	February 15
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Teacher – Class IV (Master's Degree)

Sarah V. Mason	To: \$40,608.68	From: \$37,567.07	February 15
Anne D. Steinert	48,994.64	40,608.68	February 15

D. ADJUSTMENT OF TIME

(Provides for an increase or decrease in the percentage of time a certificated employee performs his/her duties.)

The Superintendent recommends an adjustment of time for the following. Funding is from the General Fund. Effective date as indicated.

Teacher – Class V (Master's Degree plus 30 semester hours)

Crystal Boyd	To: .80	From: .60	February 2
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RECOMMENDATION 1 - CERTIFICATED PERSONNEL (cont.)**E. ADDITIONAL ASSIGNMENT**

(Provides for employment of personnel beyond the work day or contractual work period, and administrators beyond assigned work period. Examples: workshops, evening school teaching, club sponsorship, coaching, curriculum writing.)

The Superintendent recommends approval of the following additional assignments. Assignment is subject to the possession of a teaching certificate as required by Section 3319.30 of the Ohio Revised Code and/or Policies of the Cincinnati Board of Education. Salary is in accordance with the salary schedule as indicated. Funding is from the General Fund and (*) denotes other than General Fund.

Teacher - \$34.11 per hour (extended employment rate)Entry Year Teacher Training – (Entry Year) - 19 hours

Joelle B. McConnell*

Oversight and Monitoring of SES Providers – (Title I) - 50 hours

Angela M. Roddy*

Preschool Compliance – College Hill – (IDEA-B) – 10 hours

Roseanne Bays*

WITHDRAWN FOR CONSIDERATION DURING BOARD MEETING~~Spring 2009 Alternate Assessment – hours as indicated~~~~Elizabeth A. Fessel~~~~Karen L. Kasee~~~~Christina Montecalvo~~~~Richard J. Gausling~~~~John B. Lamping~~~~Winona L. Oliver~~~~Misty A. Griffith~~~~Kathleen S. Mitchell~~~~Melissa L. Wilkerson~~Teacher – Tutor - \$27.81 per hour (extended employment rate)OGT Prep – Hughes – (Perkins) – 80 hours except as indicated

Carol L. Guthrie*

Ellen S. Prats*

20 hrs

Rebecca L. Richmond*

Teacher – Tutor - \$27.81 per hour (extended employment rate) (cont.)OGT Intervention – Western Hills Univ – (IDEA-B) – 11 hours

David M. Hudepohl*

Extended Learning Program – (Title I) – 50 hours

Paula J. West*

Home Instructor - \$27.81 per hour (extended employment rate)

William B. Blaes

95 hours

Lorenzo C. Engleman

40 hours

Eugenia C. Bobb

60 hours

Shirely A. Merritt-Johnson

45 hours

Ronnda D. Cargile

9 hours

Yolanda Bunch Smith

200 hours

The following teachers are recommended to receive supplemental contracts for the school year 2008-09. Payment will be as provided under the Athletic and Co-curricular Activities of Schedules E and F of the Professional Salary Schedule for the amount shown as maximum salary. Salaries that include a 10% longevity increment are indicated by a number sign (#) and @ indicates 50% time. Funding is from the General Fund. The supplemental limited contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Amount</u>
LaShanda T. Chapel	Aiken Univ	Sr Hi Academics Coach	1595.93
Bruce A. Ellis	Walnut Hills	Sr Hi Varsity Basketball Coach	4144.77
Patricia L. Esslinger	Walnut Hills	MS Assistant Basketball Coach	1401.32

RECOMMENDATION 1 - CERTIFICATED PERSONNEL (cont.)**E. ADDITIONAL ASSIGNMENT** (cont.)

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Amount</u>
Tyrone W. Gilbert	Hays-Porter	MS Head Basketball Coach	2569.07 #
Nicholas B. Harth	Aiken Univ	Sr Hi Varsity Track Coach	2335.52
Lisa Marie Jones-Warmack	Clark Montessori	MS Head Basketball Coach	2335.52
Erin M. Kenney	Walnut Hills	Sr Hi Ast Var Basketball Coach	1557.01 @
Gregory S. Lynch	Walnut Hills	Sr Hi Varsity Swimming Coach	2335.52
Melanie H. Markowich	Clark Montessori	Sr Hi Orchestra Director	1557.02
Delores P. Martin	Aiken Univ	Sr Hi Res Cheerleader Coach	642.27 #@
Marcus T. McGhee	AWL	MS Head Basketball Coach	2569.07 #
John J. Peltier	Walnut Hills	MS Assistant Basketball Coach	1401.32
Clifford A. Shumar	Aiken Univ	Sr Hi Varsity Baseball Coach	2569.07 #
Marcia L. Weaver	Chase	MS Head Basketball Coach	1167.76 @
Mary T. Wertheimer	Clark Montessori	Sr Hi Student Council	544.95 @

The following persons are recommended to perform additional responsibilities as assigned, at the salary shown. Funding is from the General Fund and (*) denotes Other than General Fund. Responsibilities will be the following: Additional days needed to work on IEP's for students with disabilities, and Multi-Factored Evaluatuions.

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>No. of Days</u>	<u>Daily Rate</u>
William F. Jordan	Saylor Park	LTS Serving as Psychologist	13	359.28

In Board proceedings of January 26, 2009, an additional assignment for TES was approved for Marchell G. Short for 7 hours. This should be corrected to read 28 hours.

F. APPOINTMENT

(Marks the beginning of service for newly appointed employees. Personnel actions such as transfers, promotions, changes in status may occur once an individual is appointed.)

The Superintendent recommends approval of the appointment of the following for the 2008-09 school year, subject to the possession of a teaching certificate as required by Section 3319.30 of the Ohio School Code and/or the Policies of the Cincinnati Board of Education. Salary is in accordance with the salary schedule. Funding is from the General Fund. Effective date as indicated.

Substitute Teacher – Class III – \$115.93 per day

Julie E. Bretnitz	February 24	Elizabeth M. Lang	February 24
Vincent Chiarella III	February 24	Erin K. Riga	February 24
John R. Dell	February 24	Alvin Rozier	February 24
Robert Killins Jr.	February 24		

Substitute Teacher – Class I – \$102.54 per day

Kiley M. Adolph	February 24	Scott T. Kerr	February 24
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RECOMMENDATION 1 - CERTIFICATED PERSONNEL (cont.)**G. CHANGE IN STATUS**

(A movement from one position to another, but not considered a promotion.)

The Superintendent recommends approval of a change in status for the following. Funding is from the General Fund. Effective date as indicated.

Principal – 234 day

Shauna Murphy	\$110,865.66	Woodward Career	February 24	Interim Principal – Woodward Career
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(A movement from one position to another, but not considered a promotion.)

Substitute Teacher – Class III - \$115.93 per day

Keith A. Minnery			February 16	Class I Sub
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Continuing Contract Status From Limited Contract, effective 2008-09 school year.

Terry J. Hudepohl

RECOMMENDATION 2 - CIVIL SERVICE PERSONNEL**A. RETIREMENT**

(Indicates that the employee's application for retirement has been approved by SERS, effective the first day of the month.)

The following employees have made application to the School Employees Retirement System in accordance with the statutes of the State of Ohio.

Marie Carlisle	Food Service Helper	January 1
Joseph Dawson	Security Assistant 2	June 1
Darlene White	Lunchroom Manager	June 1

B. RESIGNATION

(Results from the employee submitting a separation of service form delineating the reason(s) for leaving the district. The effective date is the first working day the employee is no longer providing services to the district.)

The following resignations have been received to be effective on the dates indicated.

Sabrina Bethea	Paraprofessional	Personal Reasons	February 9
Jill Mays	Sr. Hi Var Volleyball Coach	Personal Reasons	October 15
April Smith	Licensed Practical Nurse	Other Employment	February 7

In the Board proceedings of February 9, 2009 a resignation was approved for Stacie Martin as a Licensed Practical Nurse, this action should be rescinded.

RECOMMENDATION 2 - CIVIL SERVICE PERSONNEL (cont.)**C. DISMISSAL**

(Action necessary to terminate a non-administrative employee.)

The Superintendent recommends that the dismissal of the following employee be confirmed.

Kerry Dees	Paraprofessional	February 24
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D. LEAVE OF ABSENCE

(Indicates that an employee has been approved for a designated period of time for reasons such as study, medical or FMLA.)

The Superintendent recommends granting the leave of absence, without pay, as requested by the following.

Amber Athan	Paraprofessional	Medical	April 3
Jamie Bryant	Paraprofessional	Medical	January 20
Sandra Sardi	Paraprofessional	Medical	February 16
Tina Ward	Paraprofessional	Medical	March 5

E. ADDITIONAL ASSIGNMENT

(Provides for employment of personnel beyond the work day or contractual work period. Examples: club sponsorship, coaching.)

The Superintendent recommends approval of the following additional assignments. Positions involving co-curricular activities were filled in compliance with Section 3313.53 of O.R.C. Funding is from the General Fund, except as otherwise noted by an asterisk (*).

Athletic and Co-curricular Activities

Salaries that include a 10% longevity increment are indicated by a number sign (#) and @ at 50%.

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Amount</u>
Troy Ayers	Hays-Porter	MS Head Basketball Coach	\$2569.07#
Ralph Berry	Clark Montessori	Sr. Hi Var Basketball Coach	4144.77
Jacque Boggs	Roselawn	MS Intramurals Coach	778.51
Vicki Bush	Fairview	Elem Test Coordinator	934.20
Claude Henderson Jr.	Clark Montessori	MS Special Sports Coach	934.20
Claude Henderson Jr.	Clark Montessori	MS Club Advisor	622.80
James Holland	Western Hills	Sr. Hi Freshman Basketball Coach	2335.32
Justin Ivey	Taft Elem	MS Head Basketball Coach	2335.52
Dwight Jenkins	Douglass	MS Head Basketball Coach	2569.07
Lisa Jones-Lawson	John Parker	Elem Test Coordinator	308.29
Thomas McTernan	Clark Montessori	Sr. Hi Var Swim Coach	2335.52
Julie Nash-Holt	Walnut Hills	MS Activities Coordinator	934.20
Carmen Norman	Chase	MS Head Basketball Coach	1167.76
Derek Williams	Western Hills	Sr. Hi Var Basketball Coach	4144.77

RECOMMENDATION 2 - CIVIL SERVICE PERSONNEL (cont.)**F. APPOINTMENT**

The Superintendent recommends the appointment of the following on the dates indicated and at the appropriate rate of pay calculated pursuant to the current salary schedule. These appointments are in compliance with Civil Service Rules and Regulations. Positions involving co-curricular activities were filled in compliance with Section 3313.53 of O.R.C. Funding is from the General Fund, except as otherwise noted by an asterisk (*).

Internal Auditor

Michael Alao	\$100,921.12	Treasurer's Office	March 23
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Jr. High/High School Student Activities Coordinator (Unclassified)

James Sherard	\$27.13 hr.	Western Hills	February 24
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Occupational /Physical Therapy Assistant (Unclassified)

Sheila Schroeder	\$23.81 hr.	Student Services	February 24
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Paraprofessional (Unclassified)

Monica Allen	\$14.12 hr.	Woodward	February 9
Amy Douglas	\$14.12 hr.	West High Design Tech	February 9
Maria Ewing	\$14.12 hr.	Pleasant Hill	February 10
Lintz Hadley	\$13.17 hr.	North Avondale	February 12
Marlena Hodson	\$13.17 hr.	Rees E. Price	February 12
Ayesha Kellogg	\$13.17 hr.	Rees E. Price	February 17
Melissa Kessel	\$14.12 hr.	John Parker	February 19
LaChunda Lenzy	\$14.12 hr.	Taft Elementary	February 5
William Moore	\$14.12 hr.	Mt. Airy	February 17
Crystal Nwosu	\$14.12 hr.	Pleasant Hill	February 18
Vivian Rusche	\$14.12 hr.	John Parker	February 17
Stephanie Wilmhoff	\$14.12 hr.	AWL	February 19

Clerical Sub 2

Barbara Swegman	\$13.36 hr.	Various	February 24
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Athletic and Co-curricular Activities

Salaries that include a 10% longevity increment are indicated by a number sign (#) and @ at 50%.

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Amount</u>
Ralph Berry II	Clark Montessori	Sr. Hi Res Basketball Coach	\$2880.49
Mia Berman	Clark Montessori	Sr. Hi Club Advisor	622.80
Roderick Dillingham	Western Hills	Sr. Hi Asst Var Basketball Coach	3114.02
James Ficklin Jr.	Walnut Hills	Sr. Hi Intramurals Coach	1557.02
Adrian Gibson	Western Hills	Sr. Hi Res Basketball Coach	2880.49
Otis Green	Withrow	Sr. Hi Res Basketball Coach	2880.49
Leroy Greenidge	Clark Montessori	Sr. Hi Asst Var Basketball Coach	3114.02
David Henke	Walnut Hills	Sr. Hi Freshman Basketball Coach	2335.52
Kathy Howell	Clark Montessori	Sr. Hi Academic Coach	1595.93
Roger Howell	Clark Montessori	Sr. Hi Asst Var Swim Coach	1167.77
Brynn Jude	Walnut Hills	MS Head Basketball Coach	2569.07
Shawn Kerley	Western Hills	Sr. Hi Var Basketball Coach	4144.77
Marcus Mentlow	Western Hills	Sr. Hi Asst Var Basketball Coach	3114.02
David Moyer	Clark Montessori	MS Head Basketball Coach	2335.52
Heather Parsons	Walnut Hills	Sr. Hi Asst Var Basketball Coach	1557.01@

RECOMMENDATION 2 - CIVIL SERVICE PERSONNEL (cont.)**F. APPOINTMENT** (cont.)Athletic and Co-curricular Activities (cont.)

Salaries that include a 10% longevity increment are indicated by a number sign (#) and @ at 50%.

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Amount</u>
Heather Parsons	Walnut Hills	Sr. Hi Freshman Basketball Coach	1167.76@
Peggy Peebles	Western Hills	Sr. Hi Freshman Basketball Coach	1284.54#@
Kerry Smyth	Western Hills	Sr. Hi Asst Var Wrestling Coach	1284.54#@
Albert Taylor	Walnut Hills	Sr. Hi Intramurals Coach	778.51@
Jamell Taylor	Shroder	MS Head Basketball Coach	2335.52
Christopher Watts	Walnut Hills	Sr. Hi Res Basketball Coach	2880.49
George Williams	Western Hills	Sr. Hi Var Wrestling Coach	2569.07@
Ryan Williams	Western Hills	Sr. Hi Asst Var Wrestling Coach	1167.77

Mary A. Ronan
Interim Superintendent of Schools

Ms. Bolton moved and Mrs. Bates seconded the motion that the Recommendations of the Superintendent of Schools be approved as amended; Section 1E – Spring 2009 Alternate Assessment withdrawn.

Ayes: Members Bates, Bolton, Cranley, Flannery, Ingram, Nelms, President Reed (7)

Noes: None

President Reed declared the motion carried.

REPORT OF THE TREASURER

1. **Agreements with Consultants** – That the Treasurer be authorized to execute agreements with the following consultants:

<u>Consultant</u>	<u>Date(s)</u>	<u>Amount</u>	<u>Funding Source</u>
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- a. **Second Step Conflict Resolution** – To provide peaceful alternatives to conflict resolutions for ninth grade students at Aiken University High School.

Positive Approach	March 5, 2009 – May 15, 2009	\$2,620.80	Fund 0584 Safe & Drug Free Aiken University Budget
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REPORT OF THE TREASURER (cont.)

- b. **SWOOP – Soaring With Opportunities Obtaining Purpose** – School climate and cultural organization to reduce violence, disorderly conduct and disruptions by creating positive, peaceful social skills and leadership solutions for staff and students at Aiken College & Career High School.
- | | | | |
|----------------|---------------|---------|---|
| Marvel Collins | April 2, 2009 | \$2,100 | Fund 0584
Safe & Drug Free
Aiken College & Career
Budget |
|----------------|---------------|---------|---|
- c. **High Flying Trapeze Circus Program** – To provide experiential study of force and motion for students at Clark Montessori High School.
- | | | | |
|-------------|------------------------------------|---------|--|
| High Flyers | March 16, 2009 –
March 20, 2009 | \$5,000 | Fund 0300
Clark Montessori
Student Activity Fund |
|-------------|------------------------------------|---------|--|
- d. **Conflict Management** – To reduce conflict among students and increase their social management skills for staff and students at Hughes Center.
- | | | | |
|--------------------|-------------------------------------|---------|---|
| Batte & Associates | February 24, 2009 – May 26,
2009 | \$2,640 | Fund 0584
Safe & Drug Free
Hughes Center Budget |
|--------------------|-------------------------------------|---------|---|
- e. **Graphic Arts** – To introduce technique and design to students at Woodward Career Technical High School.
- | | | | |
|--------------------------|-----------------------------------|---------|---------------------------------|
| Future World Productions | March 3, 2009 –
April 17, 2009 | \$2,500 | General Fund
Woodward Budget |
|--------------------------|-----------------------------------|---------|---------------------------------|
2. **Receipt of Donation from Scholarship AMERICA** – That record be made of the receipt of a donation in the amount of \$800 from Scholarship AMERICA to Winton Montessori. The donation is to be used for a field trip to the Ohio State House. This was deposited into Fund 19-Misc.Local.
3. **Receipt of Donation from Cincinnati Bell** – That record be made of the receipt of a donation from Cincinnati Bell to Rothenberg Elementary School of 21 PowerSpec model 1492 desktop computers with 16” LCD monitors. The computers are valued at \$500 each for a total of \$10,500. The donation is part of the OHIO Connect program.
4. **Receipt of Donation from Boys & Girls Clubs of Greater Cincinnati** – That record be made of the receipt of a donation in the amount of \$100 from Boys & Girls Clubs of Greater Cincinnati to Roll Hill. The donation is to be used for copier clicks. This was deposited into Fund 19-Misc.Local.
5. **Receipt of Donation from Montgomery Community Church** – That record be made of the receipt of a donation in the amount of \$430 from the Montgomery Community Church to Roll Hill Academy. The donation is to be used for Instructional Supplies. This was deposited into Fund 19-Misc.Local.
6. **Receipt of Donation from Kiwanis Club of Cheviot-Westwood** – That record be made of the receipt of a donation in the amount of \$400 from Kiwanis Club of Cheviot-Westwood to Westwood Elementary. The donation is to be used for Westwood student incentives program to purchase miscellaneous supplies and materials. This was deposited into Fund 19-Misc.Local.
7. **Receipt of Donation from Kiwanis Club of Cheviot-Westwood** – That record be made of the receipt of a donation in the amount of \$400 from Kiwanis Club of Cheviot-Westwood to Dater Montessori. The donation is to be used at the principal’s discretion for the students at Dater Montessori. This was deposited into Fund 19-Misc.Local.

REPORT OF THE TREASURER (cont.)

8. **Receipt of Donation from Empower Mediamarketing Inc.** – That record be made of the receipt of a donation in the amount of \$5,000 from Empower Mediamarketing, Inc. to Riverview East. The donation is to be used for computer software and supplies. This was deposited into Fund 19-Misc.Local.
9. **Agreement with Srisys, Inc.** – That the Treasurer be authorized to enter into an agreement, providing consulting services to enable feature in Oracle Financials for the emailing of CPS Purchase Orders directly to vendors upon approval. This will eliminate the postal mailing of the PO documents. Effective date of agreement is February 24, 2009 through February 23, 2010. Funding is from the General Fund – Financial Technology Budget, at a cost not to exceed \$17,700.00.
10. **Contracts for Polling Places** – That the Treasurer be authorized to execute contracts between the Hamilton County Board of Elections and the Cincinnati Board of Education. We agree to their use of various school buildings as polling places for elections for the year ending December 31, 2009.
11. **Amendment to Agreement with Cincinnati Youth Collaborative Consultant** – That the Treasurer be authorized to amend the agreement with Carman Toler (proceedings January 12, 2009, page 43) to add an additional \$950 for a grand total not to exceed \$15,950. Funding is from the General Fund – CYC Mentoring Budget.
12. **Assignment** – That the following be assigned to attend the meeting indicated. Expenses are to be paid from the Board Member Service Fund. The balance in the Board Member Service Fund before the following assignment is \$4,630.

Eileen Cooper Reed
 Council of the Great City Schools Annual Legislative/Policy Conference
 Washington, D.C. – March 14-17, 2009

13. **Payment for Legal Services from General Fund General Counsel's Office** – That the following invoices be approved for payment:

- | | | |
|----|---|--------------------|
| a. | <u>Bricker & Eckler LLP</u> – Professional services provided for foundation funding Supreme Court Appeal for the month December 2008. | <u>\$ 1,122.50</u> |
| b. | <u>Bruce A. Favret, Esq.</u> – Professional services provided due process hearing for the months of July 2008 through February 2009. | <u>\$ 9,944.74</u> |
| c. | <u>Frost Brown Todd LLP</u> - Professional services provided for personnel litigation for the month of January 2009. | <u>\$ 9,438.73</u> |
| d. | <u>Hawkins Court Reporting</u> – Professional services provided for civil service hearing for the months of January and February 2009. | <u>\$ 722.00</u> |
| e. | <u>Little, Sheets & Warner, LLP</u> – Professional services provided for due processing hearing for the months of June 2008 through January 2009. | <u>\$ 731.67</u> |
| f. | <u>McCaslin, Imbus & McCaslin</u> – Professional services provided for general liability litigation for the month of January 2009. | <u>\$ 1,972.00</u> |
| g. | <u>Taft, Stettinius & Hollister</u> – Professional services provided for personnel litigation and general labor matters for the month of October 2008. | <u>\$11,423.70</u> |
| h. | <u>Gregory S. Young, Co.</u> – Resolution of a claim that the Treasurer be authorized to issue a check to minor, M.R. | <u>\$ 2,134.22</u> |

REPORT OF THE TREASURER (cont.)

LATE REQUESTS

14. **Agreements with Consultants** – That the Treasurer be authorized to execute agreements with the following consultants/organizations:

<u>Consultant</u>	<u>Date(s)</u>	<u>Amount</u>	<u>Funding Source</u>
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- a. **Rap Rhythm and Rhyme: Rebuilding the Writing Foundation** – To provide special needs students at Shroder High School techniques that will help increase reading and writing scores on the OAT, OGT and meeting AYP in reading at all tested levels.

International Write Now, Inc.	January 2 - 6, 2009	\$3,200 plus \$625 expenses	Fund 0516 IDEIA B - Student Services Budget
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- b. **Tutoring** – To provide tutoring services for 9th grade males at Aiken College and Career High School.

End Zone Club	February 8, 2009 – May 22, 2009	\$2,000	Fund 0599 Closing the Achievement Gap Grant Aiken College and Career Budget
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- c. **Superintendent Search** – To facilitate Superintendent search and to assist with effective decision making process with the Board.

Left Lane Consulting	February 1, 2009 – July 31, 2009	\$18,000	General Fund Board Office Budget
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15. **Agreement with The Children's Home of Cincinnati** – That the Treasurer be authorized to execute an agreement with The Children's Home of Cincinnati for the purpose of providing services to participant child care centers to increase knowledge of social and emotional development and prepare children socially and emotionally for Kindergarten. The program is from January 1, 2009 through December 31, 2009. The cost is not to exceed \$24,228. Funding is from Fund 0019 – Misc. Local.

16. **AWARD OF PURCHASE ORDER**

The Superintendent recommends approval be given for the following purchase order, charged to the appropriate fund:

DATA COMMUNICATIONS/ITM EQUIPMENT GRANT

Maintenance Agreement

Cincinnati Bell Technology Solutions	Information and Technology Management	\$ 18,840.69
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Explanation – Renewal of annual Cisco Core Equipment SMARTnet Maintenance agreement.

REPORT OF THE TREASURER (cont.)

17.

AWARD OF CONTRACT

On February 11, 2009 bids for Loose Furnishings for the New John P. Parker School were opened and read by the Purchasing Department. The following Notice to Bidders was published and is submitted as a matter of record.

State of Ohio
Ohio School Facilities Commission

NOTICE TO BIDDERS

Bids will be received by the Board of Education of the Cincinnati Public School District of the City of Cincinnati, Ohio, (the "School District Board"), at the Office of Treasurer of the Board of Education, Second Floor, Room 204, Education Center, 2651 Burnet Avenue, PO Box 5384, Cincinnati, Ohio 45219 for the following Project:

*John P. Parker School
Phase I – Furniture Package
Bid Package #7 – Loose Furnishings*

*Board of Education of the Cincinnati Public School District
Cincinnati, Ohio – Hamilton County*

in accordance with the Drawings and Specifications prepared by:

*Voorhis, Slone, Welsh, Crossland Architects, Inc.
414 Reading Road
Cincinnati, OH 45040
513/398-4931
513/398-4210*

The Construction Manager for the Project is:

*Turner/DAG/TYS
2315 Iowa Ave.
Cincinnati, OH 45206
513/363-0875
513/363-0880*

Any Proposed Equal for a Standard shall be submitted to the Architect no later than ten (10) days prior to the bid opening. If no Addendum is issued accepting the Proposed Equal, the Proposed Equal shall be **considered rejected**. All questions need to be sent to the Architect and copy the Construction Manager.

Sealed bids will be received for:

Bid Package # 7– Loose Furnishing \$ 260,000.00

until Wednesday, February 11, 2009, at 12:00 p.m., when they will be opened and read.

A pre-bid meeting will be held on Monday, February 2, 2009 at 2:00 p.m. at the following location:

Jobsite Location:
John P. Parker Jobsite Trailer
Corner of Red Bank & Madison Road right across from UDF
Cincinnati, Ohio 45227

REPORT OF THE TREASURER (cont.)17. **AWARD OF CONTRACT – (cont.)**

Contract Documents may be obtained by placing a non-refundable deposit in the amount of \$40.00 per set payable to Wagner Repro & Supply, located at 1663 Central Parkway, Cincinnati, OH 45214, Phone 513/621-6575, Fax 513/621-7947 on or after January 27, 2009.

DOMESTIC STEEL USE REQUIREMENTS AS SPECIFIED IN SECTION 153.011 OF THE REVISED CODE APPLY TO THIS PROJECT. COPIES OF SECTION 153.011 OF THE REVISED CODE CAN BE OBTAINED FROM ANY OF THE OFFICES OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES.

The Contract Documents may be reviewed for bidding purposes without charge during business hours at the following locations:

Turner/DAG/TYS, 2315 Iowa Ave. 2nd Floor, Cincinnati, OH 45206
CPS Purchasing Dept., 2651 Burnet Ave, Cincinnati, OH 45219
FW Dodge; ACI; Greater Cincinnati and Northern Kentucky African American Chamber of Commerce; Cincinnati Minority Business Development Center; Construction Market Data in Cincinnati; Builder's Exchange (Cincinnati), Builder's Exchange (Cleveland), Builder's Exchange (Louisville) and Cincinnati Business Incubator, 1634 Central Parkway, Cincinnati, OH 45210;

Bidders are required to submit along with their Bid Form a Bid Guaranty meeting the requirements described in Article 6 of the Instructions to Bidders.

Publication Dates: January 27, 2009 & February 1, 2009

By order of the Board of Education

Mary A. Ronan
Interim Superintendent of Schools

Jonathan L. Boyd
Treasurer/CFO

Bid Tabulation and Award – see attachment #1

Jonathan L. Boyd
Treasurer/CFO

Mrs. Bates moved and Ms. Bolton seconded the motion that the Report of the Treasurer be approved.

Ayes: Members Bates, Bolton, Cranley, Flannery, Ingram, Nelms, President Reed (7)
Noes: None

President Reed declared the motion carried.

OTHER BUSINESS

1. Superintendent Search Update
2. Discussion of Ad Hoc Board Work Committee Recommendations
3. OSBA Legislative Platform
4. City Council sent a resolution to OSFC supporting CPS student population numbers – President Reed will be sending a thank you letter to City Council.
5. Partnership/Public Engagement Committee – President Reed met with David Pepper, discussed the possibility of meeting with the President of the School Board, President of the County Commission, CPS Superintendent and a County Administrator on a quarterly basis. Each group would gather agenda items from their respective bodies for discussion and bring back information for consideration.
6. District wide Disaster Recovery Plan – Work is in process

ASSIGNMENTS

Board Committees/Administration – Review OSBA Legislative Platform for changes/additions and respond back to Board by end of March.

President Reed – Meet with David Pepper, Hamilton County Commissioner

RECESS

President Reed called a recess at 9:57 to reconvene in five minutes.

Reconvened in Board Office at 10:02 p.m.

ADJOURNMENT

The Board adjourned at 10:09 p.m.

Jonathan L. Boyd
Treasurer/CFO

BID TABULATION

JOHN P. PARKER LOOSE FURNISHINGS
CLOSE DATE: FEBRUARY 11, 2009

**PKG 7 - LOOSE
FURNISHINGS - ESTIMATE:**

\$260,000.00 (includes
\$10,000.00 allowance)

	TOM SEXTON & ASSOCIATES, INC.	CONTINENTAL OFFICE FURNITURE CORP.
BASE BID	\$ 153,616.50	\$ 167,258.76
<u>ALLOWANCE</u>	<u>\$ 10,000.00</u>	<u>\$ 10,000.00</u>
TOTAL BID	\$ 163,616.50	\$ 177,258.76

MAJORITY BUSINESS ENTERPRISE - Continental Office Furniture Corp.
SMALL BUSINESS ENTERPRISE - Tom Sexton & Associates, Inc.

AWARD: Tom Sexton & Associates, Inc.

FUNDING: Classroom Facilities