

Release of Institutional Information

The Cincinnati Public Schools receive numerous requests for information from various individuals and groups. This policy is intended to serve as a guide to personnel employed by the school system and to other persons or groups who wish to obtain information.

Institutional information is defined as any record, report, or datum which describes the past, present or future status or operation of the school system or unit thereof, e.g., schools, but which does not reveal personal identity of board of education employees or students.

The guiding philosophy is to provide relevant institutional information in order to promote communication and understanding between the school system and its clientele, the public. "Communication" here reflects the public's right to know about its school system. "Understanding," on the other hand, connotes a staff responsibility for clarifying or explaining the meaning of institutional information.

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